## HANDBOOK ON CODE OF ETHICS

This handbook provides code of ethics and conduct for all students and teachers of Sant Ramdas College. All students and teachers must abide by this code of ethics and conduct. It is expected from all Students to be well conversant with this code, which is displayed on the college website.

## **Ethics and Conduct**

)	This Code is applicable to all kinds of conduct of students in the campus.
J	At the time of admission, each student must sign an undertaking that he /she shall be regular in
	case of cancellation of admission the student shall be required to clear pending
	library and other dues.
J	All students must uphold academic integrity, respect to the staff.
J	All students must deter from indulging in damage to college infrastructure.
J	Students must maintain decorum in the campus to maintain college's reputation.
J	Student must possess identity card daily and should be produced on demand the identity card.
J	No meetings and processions without permission from the institute is allowed.
J	Unauthorized possession, carrying or use of any weapon, ammunition, explosives, or potential
	weapons, fireworks, contrary is strictly banned.
J	Students are not allowed to carry banned drugs.
J	Smoking on the campus is strictly prohibited
J	Possessing, Consuming, distributing, selling of alcohol in the campus is prohibited
J	Rash driving on the campus that may cause any inconvenience to others.
J	Misbehavior at the time of student body elections or during any activity of the Institute.
J	Engaging in indecent conduct, creating unreasonable noise; pushing and shoving; inciting or
	participating in a riot or group disruption at the Institute.
J	No videography in classrooms without permission.
J	Students are expected to use the social media carefully and responsibly.
J	Videography in the campus with bad intentions is not allowed.
J	Zero tolerance towards violence.
J	Ragging is a legal offence and it is banned in campus.

## **Code of conduct for teachers**

	Practice civility in interactions with students, parents and staff.
J	Respect to the others opinions.
J	Create a welcoming environment for parents/guardians.
J	Develop open Communicate with students and parents.
J	Develop professionalism.
J	Provide and receive feedback regarding teaching and learning.
J	Follow work culture.
J	Striving for the reputation of institution.
J	Students welfare as utmost priority.
J	Desisting from the unruly behaviour.
J	No discrimination against parents, guardians, coworkers, based on race, color, religion, gender,
J	Gender identity, age, marital status, socioeconomic status, sexual orientation, physical
	characteristics, disability.