

SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

**SWAMI RAMANAND SHIKSHAN PRASARAK
MANDAL'S SANT RAMDAS ARTS, COMMERCE AND
SCIENCE COLLEGE, GHANSAWANGI. DIST. JALNA**

SANT RAMDAS ARTS, COMMERCE AND SCIENCE COLLEGE, KUMBHAR
PIMPALGAON ROAD GHANSAWANGI DIST. JALNA

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NAAC

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Swami Ramanand Shikshan Prasarak Mandal Shahagad's Sant Ramdas Arts Commerce & Science college, Ghansawangi is established in 1997 by the visionary Mr. Shivajirao Chothe ex MLA with a mission to provide quality education to students from rural and weaker sections of society. It is the pioneering education institution in Ghansawangi taluka of Jalna district. Besides Arts, Commerce and Science streams, it offers postgraduate courses like MA Marathi, M.Com and vocational as well as degree courses like B.Voc Horticulture Science and Theatre Study and Acting. The college has well equipped science laboratories, library, language lab, hostel and gymnasium. Although the college is in one of the most educationally backward areas of India, its student strength is 2503 including senior and junior college.

The senior college with the enrollment of 1278 students, has the distinction of providing instructions in as many as thirteen subjects which include job oriented and skill based vocational subjects like B.Voc Horticulture Science and Theatre Study and Acting which are introduced in only few colleges of the state. It also conducts certificate courses like Certificate Course in English Communication and Computer Application. College has also a study centre of YCMOU Nashik. The college was recognized by UGC under 12(b) and 2(f) in 2011. The college was accredited by NAAC in 2004 with B grade. The major portion of the information has been consolidated in the seven criteria devised by the NAAC and is summarized as below

Vision

‘Transformation of Society through Higher Education’

Mission

- To promote sense of self-respect and dignity among weaker section of society.
- To inculcate moral and social values and to promote *Liberty, Equality, fraternity, Social Justice, Humanity, and Patriotism* among students.
- To provide quality education to socially and economically backward classes.
- Educational and cultural development from students areas
- To facilitate employment generation by imparting technical and professional education

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Our college is pioneering institute in the field of higher education in Ghansawangi taluka, the strength of our college lies in our faculty, most of the faculty members have doctoral degrees and are experienced, dedicated and research oriented. Our college campus is eco friendly and provides a green cover of thousands of trees, two lawns and a beautiful garden. Our committed staff develops direct communication with students, parents, alumni and administrators. We have ethical, supportive and benevolent management. The college has

introduced P. G. courses in rural area. College has excellent infrastructure i.e. library, labs, auditorium, gymnasium and adequate ICT facilities.

Institutional Weakness

The dropout rate is a cause of concern for us. Though our faculty makes use of ICT in teaching learning, we need more ICT resources for teaching learning. We face locational disadvantage because the Ghansawangi taluka is in the interior area and away from national highway and it comes in the draught prone area where large number of people struggle for basic needs of sustenance. Small campus do not allow major infrastructure developments and it doesn't allow to introduce many PG departments. College can't run some programmes because of financial constraints. We have insufficient linkages with industry and research institutions. We didn't receive necessary government support for all programmes.

Institutional Opportunity

Our college has a Competitive Examination Cell which provides valuable guidance for competitive examinations. Our language lab provides better career prospects by improving English communication. College has introduced vocational skill and development courses and initiated tie ups with institutions and organizations for offering courses for employment generation. The college is trying to augment infrastructure by introducing new PG courses. The college has potential to diversify the sources of revenue through better exploitation of consultancy which is in pipeline. The college is focusing on multi disciplinary approach for better teaching learning, and utilizing services of alumni.

Institutional Challenge

The unemployability among pass out students is a matter of great concern for the college. Dropout rate due to migration in search of employment is also a challenge to the college. Though our college is the first degree college in Ghansawangi taluka but at present we are facing competition from four new colleges.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our college strives to make education as an instrument of social development, employment generation and multidimensional development. It makes every effort to realize its mission and vision of transformation of society through higher education and strives to promote sense of self-respect and dignity among weaker section of society. Our college devises a proper and working schedule for learning, research and extension and makes systematic planning of the academic year under the guidelines of IQAC. The college runs vocational courses like B.Voc Horticulture Science and Theatre Study and Acting which are introduced in only few colleges of the state. The college conducts field trips, technical training programs and training workshops by inviting resource persons from various institutes. The faculty make ample use of modern equipments like smart boards, LCD projector and other ICT tools to make teaching and learning more innovative and interactive. College follows

semester system and has five programmes i.e. B.A., B.Sc, B.Com. and post graduate programmes like M.A. and M.Com. College follows syllabus framed by university; it is not allowed to make any modification in the prescribed syllabus but college takes efforts for curriculum improvement by communicating suggestions of faculty and students regarding curriculum through our three BOS members who communicate suggestions and inputs for revision of syllabi. The college has a committee to look after the effective implementation and timely completion of prescribed syllabi. There is a committee for collection, analysis and deciding the course of action of feedback of stakeholders like students, parents and alumni.

Teaching-learning and Evaluation

Teaching and learning is an integral part of education. The college provides conducive teaching learning ambience by creating enthusiasm and generating curiosity among students. The well qualified teachers are recruited by following UGC, State of Maharashtra and the affiliating university rules and regulations. At present our faculty strength is thirty two with twenty three faculty with doctoral degrees. The college also takes services of guest lecturers, visiting faculty and of temporary staff. Faculty is encouraged to participate in conferences, seminars and symposia, orientation and refresher courses. The college encourages use of new technology and methods for teaching and learning, it promotes use of modern technology, PPT, Internet, audio-visual aids, laptops and computers in teaching learning. The college organises educational visits to impart practical knowledge. It asks students to share their problems with teachers and students' participation in projects are encouraged.

The college conducts internal examinations and follows university semester system. Assignments, seminars and projects are given to students', quiz competitions are organised, and overall evaluation is done by feedback system. The faculty devises valid and reliable tools for evaluation. The college has noteworthy passing percentage. IQAC plays major role in teaching and learning process, it motivates teachers for research in teaching and learning process, monitors and assesses the availability of learning resources. Every year it conducts a meeting to prepare teaching plans. Faculty is encouraged to participate in faculty improvement programmes like refresher courses, orientation programmes and short term courses. The college also has disciplined nonteaching staff.

Research, Innovations and Extension

Our institution believes that only research can provide the remedy for the problems in education system. So college takes many initiatives to promote research culture. IQAC plays major role in facilitating essential support to research activities in the college. It guides the faculty about the guidelines of research funding agencies to carry out research projects and orients faculty on plagiarism and ethical practices in research. The college has an Ethics Committee to monitor research activities. Students are also encouraged for research. The college has organised conferences and large number of research scholars participated in these conferences in the last five years. The college encourages its faculty for research, and constituted Research and Development Cell and vice principal Dr. S.D. Jadhav is appointed as its Director. Six faculty have completed their research projects and two projects are ongoing. Seven faculty members availed FDP for Ph.D. The college also provided support and cooperation to teachers who undertake minor research projects. Many teachers in college have published their research papers in reputed national and international journals with good impact factors. Some faculty have published books and also contributed chapters in books. Eleven faculty members are research guides and twenty seven students are pursuing their PhD under their supervision. The college makes noteworthy contribution in extension activities for the development of society, NSS, Lifelong Learning & Extension,

Cultural and Drama department organise various programmes like Blood Donation, Health, eye and Hemoglobin checkup camps, environmental awareness programs, cultural activities rallies and plays on social issues.

Infrastructure and Learning Resources

The institution provides all help for improving the infrastructural facilities which would facilitate teaching learning processes. The college has about 4.125 Acre area, and has sixteen class rooms, five labs with large number of equipments and one spacious seminar hall equipped with modern audio and visual instruments with proper lighting, seating and ventilation, language lab, gymnasium with modern exercise equipments, jogging track ,an open stage for performances and yoga and meditation , spacious staff room, spacious and resource rich library with more than ten thousand books with remote access facility to university library. The library advisory committee takes care of the library activities .The college has computer lab with broad band connected computers, the campus comes under WIFI connectivity, a polyhouse, girls hostel with a capacity of more than twenty seven students, canteen, girls clean washrooms. The college has also provided safe drinking water by installing RO with a capacity of one thousand litre per hour in the campus. Uninterrupted electricity supply is ensured in the campus with the help of one 25 KV Gen Set. The college has a botanical garden and two lush green lawns to beautify its campus, besides a playground spread over one acre of land for outdoor games and athletics. In IT infrastructure, the college has sixty computers, smartboards boards with visualizers and LCD projector has been installed in the college. The whole campus comes under CCTV surveillance. Adequate funds are allocated for the maintenance of college infrastructure.

Student Support and Progression

The college encourages students participation in curricular, co-curricular and extra- curricular activities and provides various facilities for the development of students. IQAC plays major role in enhancing students awareness about support services. Information regarding schemes for students are communicated them through SMS and circulars. Students are informed about all the upcoming events, fee structure,examinations, holidays and other programmes through notices displayed on the notice- board .Information regarding schemes and government scholarship is provided in prospectus and handbook .IQAC displayed information on college website regarding student support services. Regular monitoring of the students' performance is done and students progress is tracked. Internal examinations, quiz competitions and tests are conducted. Assignments and projects are given. The college takes regular feedback from students, parents and alumni and analyses it. The college is striving to lessen the drop out ratio .The college also provides career counselling and coaching for competitive examinations. The college has a Competitive Examination cell, Career Counseling and Guidance Cell. The college makes noteworthy contribution in extension activities for the development of society, NSS, Lifelong Learning & Exension, Cultural and Theatre Study and Acting department organise various programmes like blood donation, health and hemoglobin checkup camps, environmental awareness programs ,rallies and plays on social issues. Department of sports provides facilities and organises sports events, seminar, training sessions The college acquaints students about schemes and government scholarships and large number of students belonging to backward classes benefitted from the schemes. The college has student Grievance Redressal Cell .

Governance, Leadership and Management

The college is a government aided private institution managed by Swami Ramanand Shikshan Prasarak Mandal. The principal is appointed by university who is the head of the institution who sets internal policies. The budget allocation to the college is made by UGC, State Government and university. The college has established IQAC which is instrumental in all developmental decisions of the college. The Institution has a robust Management Information System with an incharge Dr B. S. Devkar. The college follows the curriculum prescribed by the university, three faculty members work as members of Boards of Studies and as members of syllabus framing committee they play major role in framing the syllabi. The academic calendar is prepared before commencement of courses. Remedial classes are arranged. We have well qualified faculty. College follows rules and regulations of university regarding examination and evaluation. College also creates research culture by encouraging faculty for research projects, attending conferences, publications, organisation of conferences. Eleven faculty are recognized research guides and seven faculty are pursuing their Phd. The college has a spacious library and well equipped labs. The institution strictly follows the rules and regulations for faculty and staff recruitment. The college organises training sessions for students. Welfare schemes and facilities are provided to teaching, non- teaching staff and students. Annual audit of the college is done by internal and external agencies. College organises alumni PTA meets regularly. Development programmes for support staff like computer training, English communication are conducted. The college takes measures to keep the campus eco-friendly

Institutional Values and Best Practices

During the last five years the institution has introduced innovative measures like use of ICT in the teaching learning processes, gender sensitization programmes, learner involvement in diagnosing their own needs for learning and e-governance etc. Notices for the teaching staff are circulated via SMS, introduction of felicitation, prizes and awards, digitization, audio visual notice board, displaying students' projects, physical fitness training for police and defence services aspirants, prize for students who use library more often and many practices like talent hunt, morning assembly. Periodic quality checks of teaching – learning, faculty enrichment programmes, Nisarg Prem, open library, felicitation of meritorious students, Theva Paramparecha, Budding Writers, faculty felicitation, open library, these measures are taken to make teaching learning interesting.

The plans have been implemented like reconstitution of the IQAC, purchase of equipments for Botany, Chemistry and Zoology laboratories, proposal submissions for minor research projects under UGC Scheme, felicitation of faculty for research guidship, introduction of e-governance, ICT based learning, self defence classes for girls. Teachers are communicated about the feedback on teaching. White boards replaced blackboards in most of the class rooms. Special classes for advance and slow learners were conducted. The college has taken steps to make the campus environment friendly by regular plantation drives, following energy conservation initiatives like using energy efficient electronic and electric devices and equipments to save electricity. The college promotes use of solar energy by installing solar panels. Rain water harvesting is done. The college participates in Clean India Drive.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Swami Ramanand Shikshan Prasarak Mandal's Sant Ramdas Arts, Commerce and Science College, GHANSAWANGI. Dist. Jalna
Address	Sant Ramdas Arts, Commerce and Science College, Kumbhar Pimpalgaon Road Ghansawangi Dist. Jalna
City	Ghansawangi
State	Maharashtra
Pin	431209
Website	www.srcg.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Pardeshi Rajendra Kachru	02483-231311	9423341631	-	santramdascollege@yahoo.co.in
IQAC Coordinator	Dhaygude Kakasaheb Dhondiba	-	9405606046	-	kakasaheb.dhaygude@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details				
Date of establishment of the college		01-01-1997		
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Maharashtra	Dr. Babasaheb Ambedkar Marathwada University	View Document		
Details of UGC recognition				
Under Section		Date		
2f of UGC		13-07-2011		
12B of UGC		13-07-2011		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Sant Ramdas Arts, Commerce and Science College, Kumbhar Pimpalgaon Road Ghansawangi Dist. Jalna	Rural	4.125	3625

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	XII PASS	Marathi	240	205
UG	BSc,Marathi	36	XII SCIENCE PASS	Marathi	240	163
UG	BSc,Hindi	36	XII SCIENCE PASS	Hindi	240	145
UG	BA,Hindi	36	XII PASS	Hindi	240	90
UG	BSc,English	36	XII SCIENCE PASS	English	240	240
UG	BA,English	36	XII PASS	English	240	240
UG	BA,History	36	XII PASS	Marathi	360	177
UG	BA,Geography	36	XII PASS	Marathi	360	133
UG	BA,Political Science	36	XII PASS	Marathi	360	146
UG	BA,Sociology	36	XII PASS	Marathi	360	120
UG	BA,Economics	36	XII PASS	Marathi	360	125
UG	BA,Physical Education	36	XII PASS	Marathi	360	40

UG	BA,Public Administration	36	XII PASS	Marathi	360	89
UG	BA,Home Science	36	XII PASS	Marathi	360	29
UG	BA,Psychology	36	XII PASS	Marathi	360	53
UG	BA,Dramatics	36	XII PASS	Marathi	360	24
UG	BSc,Chemistry	36	XII SCIENCE PASS	English	360	360
UG	BSc,Botany	36	XII SCIENCE PASS	English	360	285
UG	BSc,Zoology	36	XII SCIENCE PASS	English	360	256
UG	BSc,Physics	36	XII SCIENCE PASS	English	360	178
UG	BSc,Mathematics	36	XII SCIENCE PASS	English	360	125
UG	BSc,Computer Science	36	XII SCIENCE PASS	English	360	61
UG	BCom,Commerce	36	XII COMM PASS	Marathi	360	225
UG	BVoc,B Voc Theatre Study An Acting	36	XII PASS	Marathi	50	13
UG	BVoc,B Voc Horticulture	36	XII SCIENCE PASS	English	150	69
PG	MA,Marathi	24	BA PASS	Marathi	120	35
PG	MCom,Commerce	24	B COM PASS	Marathi	120	98

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				7				25			
Recruited	0	0	0	0	7	0	0	7	24	1	0	25
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				12
Recruited	11	1	0	12
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				14
Recruited	14	0	0	14
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	7	0	0	16	0	0	23
M.Phil.	0	0	0	0	0	0	6	1	0	7
PG	0	0	0	0	0	0	2	0	0	2

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	4	1	0	5

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	865	1	0	0	866
	Female	279	0	0	0	279
	Others	0	0	0	0	0
PG	Male	103	0	0	0	103
	Female	30	0	0	0	30
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	61	92	125	122
	Female	14	22	22	23
	Others	0	0	0	0
ST	Male	6	7	10	16
	Female	4	1	2	1
	Others	0	0	0	0
OBC	Male	209	249	351	389
	Female	56	72	70	92
	Others	0	0	0	0
General	Male	245	363	473	559
	Female	85	104	127	173
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		680	910	1180	1375

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 07

Number of self-financed Programmes offered by college

Response : 02

Number of new programmes introduced in the college during the last five years

Response : 02

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1375	1180	910	680	589

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
643	580	443	350	279

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
361	254	204	203	181

Total number of outgoing / final year students

Response : 1203

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
40	36	40	35	35

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	32	32	27	27

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	32	32	32	32

Total experience of full-time teachers

Response : 12.92

Number of teachers recognized as guides during the last five years

Response : 12

Number of full time teachers worked in the institution during the last 5 years

Response : 32

3.4 Institution

Total number of classrooms and seminar halls

Response : 16

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
176.05	223.64	178.29	146.59	148.74

Number of computers

Response : 60

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.44797

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.12804

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The most important purpose of education is teaching, learning and inculcating values and creating knowledge, skills, concepts, processes, values and attitudes necessary for learners and these objectives are achieved through the prescribed curriculum. Curriculum delivery is the core function of the teaching faculty. The faculty prepares content planning for effective curriculum delivery. It also works on methodology for curriculum delivery which outlines the best ways of imparting knowledge, values, processes and attitudes to learners in a manner that prepares them not only to achieve the learning goals but also to excel in their achievements. The faculty makes the assessment of the effectiveness of delivery methodology and the quality of curriculum delivery by conducting tests and examinations, and the feedback regarding the curriculum is also collected. The faculty makes collective as well as individual curriculum planning, assessment tasks; monitor learners' written work and ensure curriculum coverage; Remedial lessons are arranged for the slow learners, communicates the highest academic standards to all learners. The faculty make adequate plans like teaching plans and engage in quality teaching and assessment. They follow different teaching methods to accommodate diverse learners who have different learning styles and multiple intelligences.

Though the college follows the curriculum designed by the affiliated university, for effective curriculum delivery the institute creates supportive teaching and learning environments, it ensures that the faculty follows the prescribed curriculum. The college arranges subject expert's visits to provide support to the faculty and students. The principal monitors the implementation of the curriculum according to the teaching plan and also monitors adherence to and completion of work schedules, supervises the taught curriculum at classroom level, monitors and evaluates the curriculum implementation, provides support services and resources to the faculty, encourages the faculty for skills development training like conferences, workshops, short term, orientation and refresher courses. The faculty is also allowed for professional development programmes that will enable them to teach effectively. Demonstration programmes are arranged of quality learning activities. Subject committees are established and supported for continuous professional development. The college library has requisite number of textbooks for learners and proper guidance is provided to students for their use. Parents are provided with feedback on learner performance. The principal exhorts teachers to do their duties diligently and manage their work effectively and ensures that all subjects have the required learning and teaching support material and proper management as well as effective utilization of these materials thereof. The collaborative curriculum planning is ensured within their scope of operation. There are regular subject meetings with teachers as well as departments. Principal encourages teachers to attend meetings and workshops organized by facilitators and other relevant stakeholders. The principal oversees a process of developing subject improvement plans by all subject teachers especially those whose subjects are underperforming, encourages regular teacher parent meetings where the performance of learners is discussed. The college has well equipped labs, library with good number of textbooks, reference books. The teachers make use of charts and posters, digital resources such as DVDs, CDs, computers and other related equipments.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 4

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	04	00	00

File Description	Document
Details of the certificate/Diploma programs	View Document
Any additional information	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 8.82

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	03	03	03	03

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years

Response: 28.57

1.2.1.1 How many new courses are introduced within the last five years

Response: 02	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 18.52	
1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 05	
File Description	Document
Name of the programs in which CBCS is implemented	View Document
Any additional information	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years											
Response: 6.7											
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years											
<table border="1"> <thead> <tr> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> <th>2012-13</th> </tr> </thead> <tbody> <tr> <td>113</td> <td>158</td> <td>108</td> <td>00</td> <td>00</td> </tr> </tbody> </table>		2016-17	2015-16	2014-15	2013-14	2012-13	113	158	108	00	00
2016-17	2015-16	2014-15	2013-14	2012-13							
113	158	108	00	00							
File Description	Document										
Any additional information	View Document										
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document										

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
Response:

Climate change and environmental pollution are one of the most important problems of our generation – environment related hazards are common and increasing. They pose a serious threat to the existence of mankind. Tackling the climate is a need of the hour, impacts of climate change include the following: decline in agricultural productivity, increased use of water, rising sea levels, risks to human health, threats to ecosystems and biodiversity. The awareness regarding these hazards is enhanced through the teaching of subjects like B.Voc Horticulture science and department of Botany, Zoology. The students are taught about the importance of forests, organic farming, hazardous effects of pesticides, fertilizers and reckless deforestation etc and the importance of eco-friendly farming is also explained thoroughly.

Gender is a biological as well as social concept. It refers to the social and cultural differences a society assigns to people based on their sex. A related concept, gender roles, refers to a society's expectations of people's behavior and attitudes based on whether they are females or males, the syllabus designed for the subjects like Sociology and Political science upheld the principle of gender equality and the legal provisions regarding the discrimination on the basis of gender. The department of drama and the BVoc courses Theatre Study and Acting arrange various programmes like plays, street plays on social issues like gender and caste inequity. These courses provide new avenues by providing employment opportunities so that students can be independent. This course facilitates eradication of gender discrimination and exploitation of women by creating awareness among students and society.

Human values guide us in the right path and they are: learning importance of certainty, goodness and beauty, giving direction to life and bringing joy, learning satisfaction towards life, attaining peace in life, developing character, preserving our culture and heritage, bringing changes in behavior towards positive thoughts, promoting peace and harmony in society. The B.Voc course Theatre Study and Acting performs plays on the above mentioned values.

Professional ethics are defined as the personal and corporate rules that govern behavior within the context of a particular profession. The faculty of commerce department while teaching human resource, entrepreneurship, management and taxation, inculcates the students with professional ethics, personality development and Yoga and Stress Management.

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 9

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 09

File Description	Document
Brochure or any other document relating to value added courses.	View Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships	
Response: 12.83	
1.3.3.1 Number of students undertaking field projects or internships	
Response: 164	
File Description	Document
Institutional data in prescribed format	View Document
List of students enrolled	View Document

1.4 Feedback System

<p>1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise</p> <p>A.Any 4 of the above</p> <p>B.Any 3 of the above</p> <p>C. Any 2 of the above</p> <p>D. Any 1 of the above</p> <p>Response: A.Any 4 of the above</p>	
File Description	Document
URL for stakeholder feedback report	View Document

<p>1.4.2 Feedback processes of the institution may be classified as follows:</p> <p>A. Feedback collected, analysed and action taken and feedback available on website</p> <p>B. Feedback collected, analysed and action has been taken</p> <p>C. Feedback collected and analysed</p> <p>D. Feedback collected</p> <p>Response: A. Feedback collected, analysed and action taken and feedback available on website</p>	
File Description	Document
URL for feedback report	View Document

NAAC

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.03

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 62.36

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1375	1180	910	680	589

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1860	1520	1420	1320	1320

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
643	580	443	350	279

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college has prepared a mechanism for continuous monitoring and evaluation of the students. The college monitors the performance by organizing various programmes like cultural, sports events, essay, elocution competitions and NSS activities etc. Slow learners and advance learners are identified on the following bases

- Performance in university examinations
- Performance in internal tests, assignments and quizzes

A. Slow learners

Measures taken for facilitating Slow Learners

I Motivation

After identifying them the teachers motivate slow learners. The faculty encourages the slow learners. The teacher evinces positive attitude in them.

II Individual Attention

The faculty provides individual attention to slow learners, they understand the individual differences of the students and accordingly devise remedial instructional strategy which cater to the needs of each slow learner.

III Restoration and development of self confidence

- The faculty take all possible effort and make use of all possible measures to restore and develop self -confidence in slow learners which will ultimately goad them into manifesting better attainment.
- .Extra classes are organized to clarify doubts and re-explaining of critical topics for improving performance.
- remedial classes are conducted systematically
- Library provides them additional support in the form of books, reference books and provides the computer facility .

IV Healthy environment

- The college provides healthy environment for slow learners.
- Special methods of teaching like Audio and visual instructions, modular instruction, computer assisted instruction are followed
- Peer tutoring ,and computer assisted instruction is also provided giving tutorials : The principal allots a batch of slow learners to every staff member and monitors the effectiveness of the tutorials

B. Advance learners

Quick learners are identified through their performance in examinations, interaction in class rooms and laboratory, their fundamental knowledge, and concept understanding etc,

- We support the advance learner in making projects and giving them opportunity to enhance their knowledge through various activities.
- Our college felicitates them at the time of annual gathering. They are honored with their parents.
- some classes are arranged in which advanced learners are asked to teach their fellow students which helps in confidence boosting and also help them to learn more of the subject by referring to the reference books
- Library issues scholar cards to meritorious students which enable them to borrow more books than otherwise available to all students
- Performance of the ward is conveyed by SMS

2.2.2 Student - Full time teacher ratio

Response: 34.54

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

Response: 00

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college believes that student centric methods play major role in enhancing student involvement as a part of participative learning and problem solving methodology. The college organise role plays, discussions, debates, laboratory experimental learning.

I Experiential Learning is a method of educating through first-hand experience. Skills, knowledge, and experience are acquired outside of the traditional academic classroom setting. College assigns projects and organise field trips to motivate students to keep moving forward. The faculty relates class readings and lectures to experiential activities. The readings and class activities are used as resources that help students comprehension. The students are given the responsibility of devising their own projects. The science laboratories provide exercises, simulations, assessment tools to help students build on their strengths and develop new skills. It helps students to learn through reflecting on what they have done; consolidate their concepts and generalizations about the topic being studied with guidance by their teachers. Department of Botany and B.Voc Horticulture use this methodology. The students are asked to plant seeds or seedlings both outside and inside by using the polyhouse so they may observe and report which conditions are most ideal for the variety of plants, Difference in one plant which is provided adequate water every day and the other plant watered once a week.

II Participative Learning. The method develops sound relationship between students and teachers. They take greater control of their own learning by participating in the planning and implementation of service projects. It provides students with an opportunity to gain professional values and prepare them for serving the community. The faculty arranges activities like group discussion, case studies, questionnaires, and crossword. For mental stimulation and verbal expression the following activities are organised .

- Students are asked drawings ,use of pictures, drawings, smart board in teaching.
- Students are asked about their daily activities, asked them to write notes.
- Students are asked to make case studies like draught situation in Ghansawangi, community surveys, field visits, to sing local traditional songs, making puzzles, making something together
- students are asked to provide materials and objects and to make something and to watch and use the results.
- activities like memory game, participation game, participatory discussion, pictures, posters, practical demonstration, skits or plays, song composing are organised

III Problem Solving

In a problem solving method, students learn by working on problems. This enables the students to learn new ideas by facing the problems to be solved. The students are asked to observe, understand, analyze, interpret and find solutions. Following activities are conducted in the class

- How to say no.
- Activities for using intuition and common sense in problem solving

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 86.49

2.3.2.1 Number of teachers using ICT

Response: 32

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 39.94

2.3.3.1 Number of mentors

Response: 32

File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

We understand that our current world is moving more rapidly, the capacity of the existing education system needs to be expanded. The challenge of learning is getting even harder for the next generations. To meet these challenges our faculty instead of dictating the content adopted the following methods to transform the learning environment.

- encourage students to find the answer, sometimes the class is arranged in round tables rather than desks. The students sit around a round table, instead of following the linear teacher-driven class.
- The students are asked to focus on one project instead of multiple projects, focus on the concept, reflect on previous taught lessons and skills, every innovative idea and discovery is rewarded during the assessment process.

- Teaching with sense of humour
- The faculty channelizes meaningful discussions among students. It gives them opportunity to challenge each other intelligently and build off of each other's ideas. The students are allowed to choose the format of their own assignments.
- Use of motivational posters is made, using inspiration quotes and posters to encourage students to unleash their creative potential.
- The faculty follow team building exercises and cooperative games which allow students to work together to make decisions based on creative thinking, communication, and collaboration.
- The faculty give advanced students with projects
- **Audio - Video tools** are like models, filmstrips, movies and pictorial material are used in teaching learning.

I Subjective seminars: Additional seminars on the subjective topics, mini projects related to their technical subjects and submission of study reports on real time analysis is made mandatory for final year.

More stress is given on Real-World Learning which relates and demonstrates through real life situations.

Sometimes classes are conducted outside the conventional classrooms because some lessons are best learnt, when they are taught outside the classroom. The college organizes field trips, role plays are followed while teaching literature, history or current events. The faculty **organise games which** helps students to think creatively and face challenges. We have College Club and the faculty shares their views and learns more from others in it.

II Outcome base learning: The institution ensures achievement of learning outcomes through: Feedback and the Assessment Committee analyse whether the corresponding outcomes are achieved. Continuous evaluation in both theory and practical is done.

III Seminars and Guest Lectures:

We conducted seminars and conduct guest lectures of eminent persons.

IV Industrial Visits: Industrial visits are organised for the first hand experience

V Snap tests: Concerned subject faculty members conduct snap tests. Result in snap tests is considered as a grading factor .

VI Power Point Presentations: Faculty made power point presentations, the videos of the lectures on topics as per the syllabus are shown to the students at the end of every chapter for the students' ready reference. This helps the slow learners for better understanding.

VII Library: College library provides access to many international journals and publications through internet.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 93.75

File Description	Document
List of the faculty members authenticated by the Head of HEI	View Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 66.2

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
23	23	22	17	15

File Description	Document
Any additional information	View Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years

Response: 0.35

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 2.11

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	01	00	02

File Description	Document
e-copies of award letters (scanned or soft copy)	View Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 3.13

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The college believes that quality education requires an effective teaching and learning environment both inside and outside the classrooms. An effective learning environment motivates and stimulates student's learning process. All this can be achieved with active participation of students in their learning process and effective interaction between student and teacher. This demands integration of new learning. Evaluation is a continuous process, built into the total teaching-learning process and spread over the entire span of academic session. The college follows regularity in assessment, frequency in unit testing, diagnosis of learning gaps, use of corrective measures, retesting and feedback of evidence to teachers and students for their self evaluation, it makes continuous assessment to monitor and measure learning after the teaching. The college has a stringent and systematic process for the evaluation of students. The information regarding evaluation process is also given to the parents in parents meeting. The college has made

evaluation an integral part of teaching learning process which encompasses all aspects of pupils' growth such as intellectual, physical, social, personal qualities, interests, attitudes and values. It also implies employing variety of evaluation tools and techniques for different learning areas.

Evaluation or assessment of student learning is done through following ways

- The quiz competitions are organised
- Group discussions
- Homework, assignments, projects, case studies are given.
- Students are provided questionnaires
- Mock interviews are arranged
- Students are asked for presentations and the results of students performance are displayed on the notice board and also communicated through SMS and phone calls.

The college follows teaching and learning assessments which are divided into following three categories:

I Diagnostic Assessment

It is done before the teaching in actual course content. It is used to check students' previous knowledge and skill level ,it helps the faculty in planning the lecture.

II Formative Assessment

It is done during the teaching. The feedback is utilized for guiding teachers to improve learning. The faculty arranges quizzes, oral questioning, make observations and student reviews.

III Summative Assessment

It is done at the end of semester. It sums up what students have learnt. These assessments are evaluative, and teachers summarize and report assessment results. The teachers give assignments, conduct class tests, quizzes, performance tasks, internal examinations, projects.

IV Evaluation

The question papers of internal examinations and tests comprise of multiple choice questions (MCQs) and reflective (long answer) type questions.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

Validity, reliability and practicability are the three principles most commonly cited as requirements of effective and efficient assessments. Transparency is the extent to which all teachers, learners, parents, know and understand what is required in the assessment and they know how the candidates' work or the performance is assessed. Our college believes that transparency in education is important. , it conducts tests, quizzes, gives assignments and the performance of the students is assessed through these mediums .

In addition to the university semester examinations, we conduct assignments and class tests as a part of continuous internal evaluation. Even separate tests are conducted for both the quick learners and slow learners. Regular assessment is done and the principle of transparency is followed in the internal assessment.

The faculty takes following measures to enhance transparency in internal assessment

- They give clear explanation about task description, so students know what they are expected to do
- They set clear set of criteria and standards so that students know what it is against which they will be assessed
- They make use of model exemplars across a range so students know the level of performance expected and what that "looks like"
- They provide the question or task perfectly clear and the expectations obvious.
- They use clear and unambiguous language for assessment.
- Our faculty share their resources and ideas with each other, seek answers to teaching problems and encourage innovation. This kind of collaboration improves teaching and learning.
- We involve parents by making information available and easily accessible about their ward's performance through SMS, verbal communication and parent meet so they are kept updated on all relevant information about their ward. It facilitates transparency where parents can closely monitor their ward's performance.
- College follows standard internal evaluation process for theory and practical subjects. Marks for the tests are displayed in the department notice boards within a week's time of commencement of the tests and internal examinations. In science faculty the marks for the experiments are displayed and slow learners are encouraged to improvise their performance by redoing the experiment if they have scored low. Heads of the departments are empowered to suggest the re-assessment of the total marks by the approval of department committee. All such modifications will be displayed in the department notice boards for student reference.
- Photocopy of answer sheets of internal examinations are provided to students on their demand.

The college prepares academic calendar in line with university calendar prior to the commencement of the academic year in consultation with the Heads of the Departments. The college organizes sessions to orient students and also acquaints them with the rules and regulations of the affiliating university, examinations, evaluation process, extra-curricular activities etc. Every department organizes orientation program with parents in a new semester. Head of the departments communicate about the labs and subjects of the semester to the students, parents and other institutional members in the semester. College handbooks are handed over to the students and college website link is also provided simultaneously

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The students are the main stakeholders in any institution, and it is our endeavor to make all efforts to ensure transparency in all the activities. Taking this spirit in consideration the [college](#) has devised a mechanism for students grievances Redressal.

There is a Grievance Redressal Committee to deal with following grievances of the students:

1. Academic
2. Non-Academic
3. Grievance related to assessment
4. Grievance related to victimization
5. Grievance related to attendance
6. Grievance related to charging of fees
7. Grievance regarding conducting of examinations
8. Harassment by colleague students or the teachers etc.

Composition of the committee:

Dr R K Pardeshi	Chairman
Dr.R.K.Raut	Member
Mr.M P.Gutte	Member
Ms.S. Natkar	Member
Dr.B.S.Devkar	Member
Mr.G.D. Chothe	Member

This committee deals with all the grievances directly which is related to the common problems at institute level both academic and administrative.

Procedure for Redressal of Grievances (RoG)

- An aggrieved student who has the grievance or grievances regarding internal examinations, tests at the department shall make an application first to the HoD. The Head of Department, after verifying the facts will try to redress the grievance within a reasonable time. If the student is not satisfied with the verdict or solution of the HoD, then the same should be placed before the Grievance Redressal Committee.
- The Head of committee, after verifying the facts and the papers concerned and having discussion within, the HoD will place the matter before the committee which shall either endorse the decision of the HoD or shall pass appropriate order in the best possible manner within a reasonable time.
- Student' grievances regarding university examinations are forwarded to the university examination controller.
- Photocopy of answer sheets of internal examinations are provided to students on their demand

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The academic calendar is used to keep track of activities on campus, important deadlines throughout the academic year. The college has constituted a committee to prepare the academic calendar well in advance before the commencement of the semester. The calendar provides detailed information regarding semester, teaching, class work schedule, practical, internal examination, university examination schedule and

extracurricular activities schedule. The academic calendar is placed on the college notice board and it is also displayed on college website. The faculty members of the concerned department collect the lists of students and syllabus of the courses for the coming semester. The head of the department makes proper allocation for the faculty members according to the area of interest or the expertise. The faculty members prepare the annual teaching and lesson plans before the commencement of semester, indicating the topics to be covered lecture wise including the evaluation process for each subject and it is duly reviewed by one of the senior faculty in the department and approved by the head of the department and principal. It is then, made available to the students. Timetable in-charge of each department prepares the timetable as per the guidelines of respective statutory bodies for the number of credit hours for each subject prior to the commencement of the semester. Time-table is uploaded on the system and displayed in the respective department notice boards. The performance of the students is assessed on a continuous basis by conducting internal exams as per the university norms per semester where the average is taken of both. In addition to the tests, assignments, mini-projects and quizzes are also the part of continuous internal evaluation. The evaluated answer books are returned to the students and an opportunity is given to the students to discuss the evaluation with the teacher. The teacher rectifies any error on the spot, if any.

Academic Calendar 2016-2017

Sr. No.	Duration	Programme	Total working
1.	15/06/2016 to 25/06/2016	Admission Process	
2.	27/06/2016 to 24/10/2016	Teaching Process	
3.	07/11/2016 to 24/11/2016	Examination	
4.	25/11/2016 to 16/03/2017	Teaching Process	
6.	17/03/2017 to 23/04/2017	Exam & Assessment	

Actual Teaching Days – 182

Actual Working Days -242

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The college communicates all program outcomes, program specific outcomes and course outcomes for all programs to teachers and students and they are displayed on college website.

Programme outcomes

BA

- To develop conceptual foundation of students
- To prepare students to meet present challenges
- Inculcate social and moral values among students.
- Demonstrate cultural awareness and competence among students
- Recognize and appreciate the real-world context of knowledge
- Promote active citizenship and community engagement

? Engage effectively with audiences from different backgrounds

- Develop intellectual independence of students
- To develop social awareness and commitment
- To make students as human beings
- Develop intellectual integrity and academic accountability of students
- Develop students leadership qualities

BCOM

The commerce graduates are expected to attain the following outcomes after completion of the programme

- The knowledge, skills required for business.
- Success in professional careers.
- Knowledge of theories of organizational behavior.
- Ability to understand organizational problems and skill to provide solutions
- Knowledge of macroeconomics and microeconomics theory
- Knowledge of markets, firms, government policies, and resource allocation
- Knowledge of key concepts of commerce
- Application of mathematical and statistical skills necessary for analysis of a range of problems in economics, actuarial studies, accounting, marketing, management and finance
- To understand domestic and international economic and organizational environments.

- Compare international contexts and issues through the lens of the commerce disciplines
- To analyse debates and discussions on Economics, commercial, and business issues
- An understanding of concepts, principles, theories and arguments of commerce
- Achievement of academic excellence.

- Strategic and critical thinking in relation to business and commerce related issues.
- Research skills including the retrieval of information from variety of business, commerce and economics sources.

- Knowledgeable across disciplines.
- Synthesis of knowledge across disciplines.
- Problem solving through the application of appropriate theories, principles and data.
- Skilled in the use of computer systems and software used in commerce and business through practical assignments, exercises and demonstrations.
- Effective decision making ability in business and commerce.

- Ethical, professional and honest behavior in practice.

BSC

- Application of knowledge of science to different fields
- Articulate the methods of science and explain the need of scientific knowledge
- Application of science to solve problems

- To develop scientific temper
- Application of scientific investigation for development or scholarly debate

- Employ highly developed conceptual, analytical, quantitative and technical skills and are adept with a range of technologies;

- Articulate the relationship between different science communities of practice
- To know the international scope and major developments in science and technology

- Application of science for human development

- Evaluate the role of science and technology in addressing current issues facing local and global communities

- Communicate clearly and convincingly about science and technology ideas, practice and future contributions.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college follows following assessment tools and processes for measuring the attainment of Program Outcomes and Program Specific Outcomes .The college has constituted a committee to assess the programme and course outcomes.

• **Methods for assessing the attainment of Program Outcomes and Program Specific Outcomes**

While making an assessment of the program outcomes and program specific outcomes the course outcomes of the relevant courses are taken into account through direct and indirect methods .

I Direct methods

II Indirect methods

I Direct methods

Direct method is applied through university semester examinations, observations of student knowledge, and skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on semester examinations, internal exams, tests and home assignments. The faculty keeps records of each and every student’s performance on each course outcome throughout the semester.

II Indirect methods

The Indirect assessment is done through student , alumni and parents feedback.

In this way each POs/PSOs are assessed and finally found the attainments.

The following methods are used for the assessment:

Sr. No	Assessment Tool	Descriptions	Mode Frequency	Frequen
1	University Semester Examinations	At the end of each semester university conducts examinations, based on the result published by university the course outcomes are measured .	Direct	End of semester
2	Assignments	Assignments are given at	Direct	End of e

		<p>the topic. The assignments are provided to students, such that students will refer the text books and reference books to find out the answers and understand the expected objective of the given problem</p> <p>The concerned subject teacher takes care for accomplishment of the assignments</p>		
		<p>The questions asked in assignments are related to the Course Outcomes of the respective subject</p> <p>The performance of the student helps in assessing the attainment level of the specific CO of the subject.</p> <p>Internal examinations are also conducted to evaluate the attainment of course outcomes</p>	Direct	End of e
03	Tests	<p>Tests are conducted after the completion of topic to test the performance of students</p>	Direct	Twice i
04	Quiz Competitions	<p>Quiz competitions are organised to test students' knowledge</p>		

	Alumni Survey	<p>Alumni survey is an important assessment tool to find out following important factors:</p> <p>Level of relevance of the curriculum with the expected skills.</p> <p>The level of attainment of goal for the specified program.</p> <p>In the survey, specific questions are prepared by keeping in the view to support the assessment of level of attainment of POs.</p>	Indirect	Once in
		<p>After receiving the response, the answers to the specific questions are assessed and mapped with the corresponding POs to find out level of attainment of Pos</p>		
03	Student Exit Survey	<p>The objective of conducting the survey is to identify following factors for future strategy framing</p> <p>To understand the level of attainment of the curriculum they have just studied</p> <p>To understand the strength and weakness of prescribed curriculum .</p>	Indirect	Once in

• **The Mechanism of Communication**

The course and programme outcomes are communicated to the stakeholders like students ,teachers, parents and alumni through parent meets, faculty meets, meetings of various committees and alumni meet ,display

on college notice boards , websiteand examination results

2.6.3 Average pass percentage of Students

Response: 70.64

2.6.3.1 Total number of final year students who passed the university examination

Response: 782

2.6.3.2 Total number of final year students who appeared for the examination

Response: 1107

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Database of all currently enrolled students	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 32.43

3.1.2.1 Number of teachers recognised as research guides

Response: 12

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.25

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 08

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Though the colleges has no incubation centre but has a research and development cell for innovation and research that contribute to societal change with following objectives

- To promote entrepreneurial ideas
- To create physical infrastructure and support systems necessary for research incubation activities
- Facilitate networking with professional resources, which include mentors, experts, consultants and advisors
- Links to higher education resources.
- Promote and facilitate knowledge creation, innovation and entrepreneurship activities

The college has initiated following measures

- The college has provided basic infrastructural support i.e. office space, meeting room, internet, library
- it encourages faculty to participate in seminars and conferences
- it also encourages faculty for minor and major projects
- allows them to attend orientation, refresher and short term courses
-
- organise lectures of experts ,industrialists , academicians and representatives of various Industrial associations, research and academic institutions.
- Organised conferences
- motivated faculty and student entrepreneurs
- The faculty members are empowered to take up research activities utilizing the existing facilities
- The college has a Research and Development Cell to monitor and address the issues of research.

Functions of the Cell:

- Creating research culture among faculty members and students.
- Motivating faculty to undertake minor and major research projects from various funding agencies.
- Identifying and assisting for finance from Management and funding agencies
- Guidance for publication of papers/articles in reputed journals.

Recommendations:

Recommend the faculty to increase their number of research publications.

Recommend to undertake minor and major research projects for various funding agencies.

Recommend funds for research from various funding agencies.

Recommend to organize more seminars, conferences and workshops.

Impact of Recommendations:

- As a result of recommendations from R&D Cell and Management, the number of projects suited up.
- There is increase in the publication rate by the faculty members.

Entrepreneurship Cell:

This cell is headed by Training and Placement Officer. It helps students to conduct field work and survey.

Functions:

We invite eminent personalities from industries and organize seminars and workshops with them.

We visit nearby villages and promote entrepreneurial education to the backward students.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	03	00	00

File Description	Document
List of workshops/seminars during the last 5 years	View Document
Any additional information	View Document
Report of the event	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	
Response: Yes	
File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	
Response: Yes	
File Description	Document
e- copies of the letters of awards	View Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years	
Response: 0.08	
3.3.3.1 How many Ph.Ds awarded within last five years	
Response: 01	
File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years	
Response: 0.91	

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
31	52	17	18	20

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 0.93

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
34	50	37	10	13

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The vision of our college is education for the progress of society. The college takes many initiatives to serve students, society and the nation. There are several extension programmes organised for students by the institution. The college encourages students participation in activities like blood donation camps, AIDS awareness programmes, visits to the adjoining villages, involvement in community development programmes, locality cleaning and campus cleaning etc. The college encourages students' active participation in activities of NSS and Lifelong Learning and Education. We believe that servicing to the neighboring villages is actually the service to the families of our students. We have different organized bodies for extension activities like NSS, Lifelong Learning and Education.

I Women Development Cell: The Cell has organised awareness programmes, provides guidance, counseling and training for women. It works for the empowerment of women students. The Principal, IQAC Coordinator, Heads of the Departments and student representatives together prepare and execute action plan of this cell for the academic year.

II National Service Scheme (NSS): The Institution has a vibrant National Service Scheme with more than two hundred volunteers under the able guidance of our coordinators. The aim of National Service Scheme is to inculcate patriotism, a spirit of service and a sense of togetherness among students. NSS plays major role in encouraging participation of undergraduate students on a voluntary basis in various activities of social service and it awakens social consciousness and inculcate in them a sense of dignity of labour.

III Activities OF NSS

- Organises lectures of eminent persons on social issues
- Organizes career guidance programmes in nearby villages.
- organizes health awareness camps, blood donation camps, eye check up camp and literacy programmes
- Organizes awareness programmes on road safety by distributing pamphlets on the importance of helmet, seatbelts, hazards of drink and drive, minor driving and following safety rules.
- Programmes on superstition eradication
- Tree plantation in nearby villages
- Rallies on various issues
- Sanitary drives
- Voluntary work in nearby villages
- Help in natural calamities
- Diagnostic camps for Cattles
- Law literacy
- Observing birth anniversaries of national heroes
- Annual camp
- Cultural programmes

IV Department extension programmes: Department of Drama and Theatre Study and Acting performed plays on gender related issues like Save Girl Child, AIDS, Road safety.

The activities offered by the departments are given below:

Department		Activities
Botany	-	Mushroom Cultivation
Chemistry	-	Soil and Water Analysis
Geography	-	Rain water harvesting
Economics	-	Arts and Crafts
Mathematics	-	Coaching classes for XI students
Physics	-	Practical Demonstration to students
Zoology	-	Health and Hygiene

Computer Science	-	MS-Office Package
Sports – physical training for competitive examinations		

V Other Welfare/Extension Programmes: The college provides support through the services extended by staff and students to the poor and deprived, the sick and the needy .These activities play major role in enhancing the students’ awareness, social responsibility and commitment and helps them to be good citizens.

VI The impact of these programmes

The above mentioned programmes and activities have positive impact on the students; it

- Developed student community relationship
- Helped in cultivating hidden personality of students
- Developed leadership skills, interpersonal skills , public speaking, self-confidence of students
- Created channels of interaction and communication among students and people
- Developed a sense of commitment among students
- Created awareness among students

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	03	03	03	00

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 37

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry,community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc.,year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
08	12	06	04	07

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document
Reports of the event organized	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 51.76

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
575	1071	620	245	130

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document
Report of the event	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 14

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	03	02	01

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 6

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	02	01	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Our college has a well maintained eco-friendly green campus of 4.125 acres . The optimum use of available infrastructural facilities is made, the college infrastructure is utilized for curricular, co-curricular and extracurricular activities .The following description of the facilities will provide an idea about the number of classrooms, laboratories, seminar hall, gymnasium, hostel, and polyhouse:

I Classrooms:

Our institution has sixteen well-furnished, well ventilated, spacious classrooms for conducting theory classes and size of each classroom is 20X30"

II Laboratories:

- We have five laboratories which are well equipped and well maintained not only for carrying out curriculum oriented lab practicals but also to carry out research activities. We have Botany, Chemistry, Physics, Zoology, Computer science and Language laboratories.

III Auditorium:

College has a spacious auditorium to conduct conferences, seminars and workshops for students and faculty members as well and the construction of new auditorium of 3000 sqft is in progress.

It is equipped with LCD Projector, white boards, public addressing system, excellent sound system with internet connectivity.

IV Tutorial Classrooms:

Each department has tutorial classroom to conduct tutorial classes to address the queries of the students.

Tutorial classroom is equipped with whiteboard, desks, fans, tubelights etc.,

Facilities and Equipments for teaching, leaning and research:

I Language Lab

The college has well equipped Language Lab which helps in developing English communication skills

- Facilitates classroom engagement and interaction via computer-based exercises
- Provide a very different experience from the traditional system of teaching and learning languages
- Provide practice in an entertaining and interactive way to acquire the four main language skills

- Encourage communication student-teacher as well as student-student with activities

II College Library

We have a spacious, well equipped library with ten thousand books on various subjects, reference and text books, journals, magazines and newspapers. The college library is well equipped with audio-video

facilities, computers, chairs and micro phones. We also have book bank facility where students can borrow books and use for the whole semester. The library provides remote access with the Dr B.A.M. University library, Aurangabad and has SOUL 02 software .

III Open Stage: We have open stage where in the morning; staff, students and the locals do meditation and yoga.

IV Polyhouse: It is used for practical purpose and provides hands on training to the students of department of Botany and B. Voc. Horticulture. It helps in demonstrations to the local farmers and its services are also provided to interested farmers.

V Woman's hostel :

We have eleven rooms in Woman's hostel with intake capacity of twenty seven girl students

File Description	Document
Any additional information	View Document

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

Our management believes that a healthy mind resides in healthy body and a healthy nation is always a wealthy nation. . The greatest educational value of the sports and games is to provide stimulation for study and for hard work. It will also impact on study by reducing stress. Students can concentrate and achieve desired goals for their future. For example, Chess is an indoor game which sharpens a brain. Students come in contact with other students during sports events which is also a good opportunity to meet different people and make friends. Therefore, special attention is provided to sports. Our college provides adequate funds to encourage students to grow more in their field of interest and organised events like intercollegiate kabbadi and crosscountry competitions.

- **Gymnasium:** We have a spacious and well equipped gymnasium with modern exercise equipments, its size is 600sqft and daily 50 students, staff and the locals do work out. The space of gymnasium is also utilized after workout hours for in door games like table tennis, chess and carrom etc.
- The college has a spacious playground of 40000 sqft and it is utilized for the following sports .
- Kabbadi ground: size 130 sqft and 50 students play daily

- Kho Kho ground : size 464 sqm and 60 students play daily
- Volley Ball ground : size 162 sqft and 20 students play daily
- Short put ground :size 1.07 radius circle and 10 students play daily
- Discuss throw ground: size 1.25 radius circle and 07 students play daily
- Javelin ground: size 36.5 and 10 students play daily
- Long jump ground: size 24.75 m. and 20 students play daily
- High jump ground: size 15 m. and 13 students play daily
- Basket ball ground: size 436.24 m. and 40 students play daily
- Hand ball ground: size 800 m. and 50 students play daily

Qualified Physical Director is appointed to take care of day to day games and sports activities of college. College teams are formed to take part in state and university level competitions and other intercollegiate competitions. Sports events and competitions are organised at college level and teams of various departments participate in sports events in interdepartmental level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as badminton, volley ball, hand ball, cricket, football, kabbaddi, and kho-kho etc, are played by students. There is two hundred and sixteen meters long jogging track developed in the college campus. In 2015 college organised university level intercollegiate Kabbaddi competition.

Open Stage and Cultural Activities:

We have open stage where in the morning; staff, students and the locals are allowed to do meditation and yoga. We have 1200 sqft open stage, department of drama organises plays, dance and singing events on this stage. Cultural activities are also performed on this stage. Students are encouraged to participate in the cultural events like Freshers day, Annual Sports Day, Annual Day, Farewell etc.. Students are also sent to other colleges for intercollegiate competitions like dances, skits and mimicries etc.

File Description	Document
Any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 12.5

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 02

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 14.01

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
7.08	32.54	31.64	28.23	21.52

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

We do have a very spacious, well equipped library with reference books, text books, journals, magazines and newspapers etc

The college library is well equipped with LCD projector –audio-video facilities, computers, chairs and micro phones .This indeed make students to listen, learn and perform group discussions, debates, and enhance Interview skills,e-learning facility is also provided. The library provides remote access with the Dr B.A.M. University library, Aurangabad. We also have book bank facility where students can borrow books and use for the whole semester.

QNM	Data Requirement for last five years: Upload a description of library with Name of the ILMS software Nature of automation ((fully or partially)	Nature of automation	Version
2012-13	Libman	Partial	
2013-14	Libman	Partial	
2014-15	Libman	Partial	
2015-16	Libman	Partial	
2016-17	SOUL	Partial	

2017-18

SOUL

Partial

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Our college library is replete with ten thousand books, reference books, and e-resources but we dont have rare books in our library. The library has copies of rare books like Dasbodh and Bhagwad Gita but our library dosent have collection of rare books as such. We dont have manuscripts. We do have a very spacious, well equipped library with reference books, text books, journals, magazines and newspapers etc

The college library is well equipped with LCD projector –audio-video facilities, computers, chairs and micro phones .This indeed make students to listen, learn and perform Group Discussions, Debates, and enhance Interview skills. E-learning facility is provided. The library provides remote access with the Dr B.A.M. University library, Aurangabad. We also have Book bank facility where students can borrow the books and use for the complete semester.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document
Any additional information	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.77

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.81	2.40	0.78	0.66	0.21

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Details of remote access to e-resources of the library	View Document
Any additional information	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 6.84

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 90

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Our institute is aware of the paradigm shifts taking place in conventional teaching-learning processes. So the focus of our college is on the education programs that promote competency and performance. We

believe that information technology (IT) has the potential to enhance teaching and learning, and can boost academic productivity .So the college has made major investments in new technology by distributing computing capacity across the campus, providing the necessary IT infrastructure for faculty . Profound use of computers, internet , telecommunication devices include; television, computers, LCD projector, fax machines, CD-Rom, internet, , slides, digital multimedia, and VCDs are widely used machine is made .Computer Aided Instruction (CAI) is also used integrating students with programmed instructional materials. ICT facilities are available for teaching and learning. These facilities are utilized in enhancing learning and efficiency in curriculum delivery.

Language laboratory is introduced in 2014

Regular maintenance is undertaken

Internet facility is provided in 2007

Computer lab installed in 2009

college makes regular and timely maintenance of the lab

Wifi is provided in 2012

HARDWARE

- an excellent ICT infrastructure is created in the campus
- Not more than two students will work at a computer access point at a given time.
- Eight printers, three scanners, one LCD projector, three digital cameras, and other devices are available.
- College has air conditioned computer laboratory with twenty five networked computer access points to begin with and accommodate twenty five students at a time.
- Exclusive laboratories with appropriate hardware and software are available for students.
- One classroom is equipped with appropriate audio-visual facilities to support an ICT enabled teaching-learning.
- Computer access points with internet connectivity are provided at the library, teachers' common room and the college office to realize the proposed objectives of automated college management and professional development activities.
- Digital devices like still and video cameras, music and audio devices, digital microscopes and telescopes, digital probes for investigation of various physical parameters are available.
- Sixteen CCTV cameras are installed in the campus.

NETWORK AND CONNECTIVITY

- Most of the computers in the college are part of a single local area network to enable optimum sharing of resources. In addition to the laboratory, internet connection is also provided at the library, teachers' common room and the principal's office.

- The college is serviced with broadband connectivity capable of receiving streaming audio and video, a range of digital learning resources and interactive programmes.
- The number of computers given internet connectivity is governed by the available bandwidth, in order to ensure adequate speed.
- Teachers and students are educated on issues related to the best use of internet.
- Firewalls and other security measures are implemented to guard the college network against cyber attacks and misuse of the ICT facilities.
- Appropriate guidelines for network security are given.

4.3.2 Student - Computer ratio

Response: 21.3

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line) <5 MBPS

5-20 MBPS

20-35 MBPS

35-50 MBPS

Response: <5 MBPS

File Description	Document
Any additional information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 1.84

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
6.78	4.98	1.33	1.54	2.0

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college takes adequate measures for maintenance and utilization of physical, academic and support facilities like laboratories, library, sports facilities, computers, and classrooms

Physical, academic and support facilities

I Science Laboratories

- We have Botany, Chemistry, Computer, Physics and Zoology laboratories
- The lab equipments are periodically inspected.College ensures that repairs are made in a timely manner and prevent any damages from getting worse.
- The lab equipments are kept away from any extreme heat or cold
- Timely replacement of damaged parts are done

II Language laboratory

- Fifteen fully networked student terminals are available in the language laboratory to develop English communication skill.
- It is open for an additional hour after college time.
- Proper and timely maintenance is done for efficiency of the lab and services of experts are also taken for maintenance.

III LIBRARY

The following measures are taken to maintain and utilize library

- The students are oriented on proper utilization of library resources
- If students wish to access a specific resource that the college library does not have, our librarian assists students in searching it from another library
- Shelves are planned systematically
- Library is well ventilated
- Regular cleaning of shelves is done
- Periodic spraying of books is done

IV Computers maintenance and utilization

Following measures are taken for maintenance and utilization of computers

- All computer systems are installed with anti virus
- Necessary softwares are installed from time to time
- **Unnecessary programs uninstalled to create more space**
- **Regular cleaning of computers is done**
- **Repairs are done on time**

V Multi-Purpose Sports Hall

- College has no sports complex as such but we have the extensive, multi-purpose sports hall which is also used for teaching and conducting activities of Physical Education Department.
- Sports department is cleaned daily.
- guidelines posted in clear view in sports department
- No eating, drinking, smoking, chewing gum or tobacco is allowed in sports department
- Proper maintenance is taken of sports and gym equipments

VI Classrooms

Classrooms are built as per the UGC norms and are furnished with comfortable chairs and desks

The following measures are taken for maintenance and utilization of classrooms

- Regular cleaning is undertaken to keep the classroom tidy.
- Dusting the classrooms is undertaken to dust out the air.

VI Open Stage

We have open stage where in the morning staff, students and locals do meditation and yoga.

VII Polyhouse: It is used for practical purpose and provides hands on training to students of Department of Botany and B.Voc Horticulture, it helps in demonstrations to farmers.

VIII Woman's hostel

We have eleven rooms Woman's hostel with intake capacity of twenty seven .

IX Auditorium. Situated at the top floor of college building, the auditorium has terrace outside to hold various events like lectures, conferences and seminars

X Staff room: This comfortable space is equipped with comfortable furniture and newspapers.

XI Canteen :offers refreshment.

XII Support facilities

- The College has a Competitive Examination and Career Counseling and Guidance Cell
- Competitive Examination Cell provides information about competitive exams.
- It organizes sessions on mock interview, placement and also conduct tests

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 25.73

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
295	272	210	212	176

File Description

Document

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0.55

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	05	08	05	02

File Description

Document

Number of students benefited by scholarships and freeships besides government schemes in last 5 years

[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 10.71

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
119	122	117	113	30

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during

the last five years

Response: 4.37

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
100	103	53	00	00

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 2.87

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
17	12	10	00	00

File Description	Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 18.84

5.2.2.1 Number of outgoing students progressing to higher education

Response: 68

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 55.33

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	07	09	08	06

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
12	14	18	12	10

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	01	01	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

India is a democratic country; the college believes that the student council provides avenues of leadership to the students by organizing and carrying out college activities and service projects. Students play major roles in planning events that contribute to college spirit and community welfare through the student council and it becomes the voice of the students. Students share their views with fellow students and teachers. Student council play major role in learning about [democracy](#) and develop [leadership](#) among students. Council members are allowed to present during Open House events to discuss students' problems. It also helps the administration in familiarizing with students problems. The student council provides an effective medium for communication between the students and the college administration; it plays major role in student welfare, and act as an an important event-organizing body.

The college student council is composed of seventeen student representatives from all classes, it meets twice a year.

I Compositon of Students Council

- [President](#)
- [Vice-President](#)
- [Secretary](#)
- Class topper is elected as class representative and woman representative is also elected on the basis of merit.
- NSS, Sports, and cultural representatives are also nominated by a committee. student council is not constituted in this academic year because elections for student council are introduced as per the provisions of new Maharashtra University act 2016. University has not issued any directives regarding elections of students council, but college has constituted students council and the members are selected on the basis of merit.

II Committees

College has constituted following committees

- Library committee
- Cultural Committee
- Department Exam Committee
- College Academic committee
- Discipline & Anti-Ragging Committee
- Sports & Games Committee
- Health Awareness Committee

III Composition of committees

- Every committee has four members and they are one topper, one nominated by the teacher and one is elected by the class and a seat is reserved for girl student in case there is no girl representative on the committee.

IV Activities of Student Council

- The student members bring forward the problems, difficulties and suggestions of the entire students class with respect to the faculty, subjects, syllabus and other things related to the class.
- The student council helps students share ideas, interests, and concerns with teachers and principal.
- They often also help raise funds for -wide activities, including social events, community projects, helping people in need and college reform.
- Organise cultural functions with college permission
- Encourage participation in voluntary work and community service
- organise rallies on community awareness

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 7.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	09	09	07	07

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Alumni are the brand-ambassadors of the college. The alumni association plays important role in supporting and providing contributions to the institute .It provides channels to facilitate closer ties between the alumni, students and college. It provides crucial benefits in enriching the student's experience. The alumni provide an effective role model to the students. They are a source of inspiration for the students; they share their experiences with students regarding time management, development of self-discipline and character. Alumni assist in strengthening confidence, improve motivation and inculcate the right culture in students. They provide expertise; improve student recruitment efforts by encouraging students especially their family and friends to consider their college as the provider of higher education. The college has a robust Alumni Association. It provides a bridge between former students, current students and administration. There is uninterrupted interaction between the college and the Alumni .The college organizes alumni meet once a year. The college organizes lecture series; the departments organizes lectures by inviting distinguished alumni in the concerned area to strengthen the contacts between the alumni and college.

- **The alumni contribute in following ways**

I Mentorship and Scholarships

The college organizes programmes where the alumni mentor students in their areas of expertise.

II Placement guidance

The alumni network of the college is one of the biggest sources of placement opportunities to the students. Alumni help our students to get placed at their respective organisations.

III Funds

As a mark of gratitude the alumni donate to support the institution. College has dug a well and constructed a water tank with alumni fund.

IV Students' activities and development

Alumni contribute in supporting sports, cultural activities and infrastructural development.

VII Community service

The college is well aware of the community needs and always makes a meaningful contribution towards it. In fact, a number of students groups on campus have been active in addressing problems of community. Their activities have been supported in part by alumni and the institute. The contributions from the alumni are also used for the community development. They participate in awareness programmes and cleanliness drives.

VIII Infrastructure development

A well has been constructed with the donations of alumni, alumni money has also been used for the construction of a water tank in the college

IX The events

The college organises following events with alumni association

- Alumni Meet
- Adoption of poor students
- Blood Donation Camp
- Donation of Clothes and Items to needy
- Tea Meet
- Creativity contests for students
- Placement camp

5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: ? 5 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association / Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The ensign of Swami Ramanand Shikshan Prasarak Mandal is “*Vidyenechi Aale Manuja Shreshthatva Ya Jagamaji*” means ‘Knowledge Imparts Supremacy to Human Being:

I Vision

- ‘Transformation of Society through Higher Education’

II Mission

- To promote sense of self-respect and dignity among weaker section of society
- To inculcate moral and social values which promote *Liberty, Equality, fraternity, Social Justice, Humanity, and Patriotism* among students
- To provide quality education to socially and economically backward classes
- Educational and cultural development of rural students
- To facilitate employment generation by imparting technical and professional education

III. Nature of governance

Our institution is governed by Swami Ramanand Shikshan Prasarak Mandal, Shahagad, one of the devoted institutions in rural area. The president of the institution looks after the matters of this society. There are four bodies which work under the guidance of the president to govern the institution and its schools and colleges in Jalna . The four bodies are-

1. The Executive Council.
2. The Governing Body.
3. The Trustees.
4. The Board of Life Members.

We have local governing council at college level in accordance with Maharashtra University Act of 1994. The principal of college heads academic and administrative committees and acts as incharge of college. The vice-principals are appointed by institution to assist principal for administrative and academic programmes. Office superintendent looks after office administration and takes care of admission, eligibility, and maintains records. IQAC play major role in quality maintaining effective teaching learning. The various committees are constituted to provide quality education to the students. The admission committee, time table committee, examination committee, discipline committee, anti-ragging committee, Grievances redressal cell, sports committee, research and development cell, cultural committee, students’

council and, language and literature committee contribute in academic and administrative field. In accordance with NAAC guidelines there is IQAC cell in the college which looks after each and every curricular, co-curricular, extra-curricular and administrative activity for quality assurance. It strives to implement core values of education in terms of vision statement of the institution. Throughout year, NSS and Lifelong Learning and Extension organise various programmes .

IV. Plan of the institution

The Governing body of the institution designed in considering demands, necessity recommendations from the stake holders and executes short, long-term plans integrating departmental plans .Every year this process is followed in the institution .The management with the help of committees formulates policy and integrates the same in strategic plan. Formulation of action plans and defining policy objectives attempts to address the issues of systematic change to provide quality education. Creating sound principles, frameworks, systems and processes the institution intends to reinforce the culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in standards

V. Participation of teachers in decision making bodies

Teachers are appointed in various committees and concerned members make recommendations in meetings of governing body and while taking policy decisions these recommendations are taken into account.

6.1.2 The institution practices decentralization and participative management

Response:

The college believes that decentralization improves learning .It enhances capacity and democratic participation, and when resources are distributed fairly . decentralization has the potential to improve quality of teaching and learning. College allots tasks and administrative responsibilities to the staff. The Swami Ramanand Shikshan Prasarak Mandal Shahagad is a family of ten institutions, and all these institutions are governed by Management Board. The Management Board comprises of reputed and distinguished administrators. They meet regularly and discuss policy matters and give directions. Our management follows decentralization in the management and it distributes responsibilities between different committees. The President, Trustees, Secretary conduct meetings on regular basis During the Heads of the Departments meetings issues related to academic development, infrastructure development, administration and maintenance are discussed. The action taken report is also reviewed for timely completion of the points discussed. The principal is the academic and administrative head of the college. He is assisted by the Vice-Principals in various academic and administrative functions. The principal conducts meetings of all Heads of the Departments on regular basis.

Participative Management: The management allow the staff in decision making process, arrange meetings of staff and their suggestions are appreciated and implemented . The staff is allowed to

participate in the decision making process of the organization. The Governing Body delegates all the academic and non-academic decisions based on policy to the college committee headed by the Principal. The college Committee formulates common working procedures and entrusts the implementation through departments. The head of the department manages the day to day activities of the department and keeps a track of co-curricular and extra-curricular activities in the college. IQAC plays a major role in the preparation of action plan for the current year for the overall quality improvement of the college. In the beginning of the year committees are formed at the to conduct a variety of curricular, co-curricular and extracurricular activities. Head of the department manages the activities of his/her department for the day-to-day activities which include teaching, learning and co-curricular and extracurricular activities. They conduct the meetings of the staff members/faculties of their departments .The administration is supervised by the Office Superintendent. The Accountant takes care of the account section, the office support staff perform administrative duties. The college has a Local Management Committee which consists of seven members; in its meetings academic, budgetary and administrative issues are discussed. The LMC is headed by a chairman as per the Maharashtra Universities Act 1994, and other members are; ,two local members representing different fields (nominated by the Management), two teachers elected by the teachers of the college, one non-teaching employee nominated by college and the principal of the college acting as the member secretary. The Governing body and the LMC play an important role in translating the college's vision into its multifarious activities.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

AN INTRODUCTION TO THE PERSPECTIVE PLAN 2012-13 TO 2021-22

A proactive role by the IQAC of an institution is crucial in maintaining the momentum of quality consciousness. NAAC and UGC assign the responsibility on the IQAC for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the institution. With this background, the College IQAC has undertaken the task of designing a Perspective Plan for the period of ten years commencing form academic year 2015-16 to academic year 2024-25 for a balanced growth. The quality indicators of different criteria determined by NAAC have been taken into consideration as the base to create Quality Radars and to make out milestones for the future.

In the preparation of the Perspective Plan, the Internal Quality Assurance Cell (IQAC) of the college has taken initiatives to obtain Inputs from all stakeholders viz, the management, Principal, the faculty, the administrative staff, students of the college, the Alumni Association of the college, the parents and the peer colleagues. Stakeholders' expectations, management policies, goals and objectives and the vision and the mission statement of our college and quality policy of the college are also considered as a base for formulation of the perspective plan.

The present Perspective Plan principally based on

1. The NAAC guidelines for ensuring quality aspects in the higher education
2. Motto and aims of PTVA and the college

3. Vision and Mission statement of the College
4. Quality Policy of the College

1. Inputs from stakeholders
2. Societal expectations from the college;
3. SWOT Analysis done by IQAC in 2012-13;
4. Minute suggestions given by University committee for Best College Award.

The prime role of IQAC is to suggest quality measures for the betterment of an institution. While preparing a road map for future growth, the members of the IQAC have considered Feedback from all the stakeholders and the recommendations specified in the meetings of the IQAC. Besides, innovative ideas as suggested by all the stakeholders are also carefully incorporated in perspective plan. Student feedback mechanism, self appraisal and job satisfaction record of teachers, faculty training programmes arranged by the college as well as attended by teachers, faculty improvement programmes, introduction of Research committee to play a proactive role in encouraging teachers for research are some of the measures initiated with priority. The draft of Perspective Plan has to be discussed, reviewed and approved in the local managing committee of the college and Governing Body of PTVA, Mumbai before implementation.

A midterm review is proposed to be conducted by the end of the 3rd and 6th years viz... in 2017-18 and in 2021-22 respectively to appraise the extent to which goals have been achieved. In addition, keeping a scope for midterm correction, the IQAC also proposes an idea of reviewing the perspective plan during the golden jubilee celebrations of the college in 2020. This will enable the college to take stock of the accomplishments and to relook into the action plans and untouched/ newer areas to lay stress upon. We hope this will facilitate the college to realign the road map to reach the expectations of stake holders in a harmonious way.

Perspective Plan Proposed by IQAC for the period

2012-13 to 2021-22

Think-tank behind Perspective Plan

SRSPMS Management	Principal	IQAC Coordinator
Mr. Shivajirao Chothe	Dr. Rajendra Pardeshi	Mr. Kakasaheb D. Dhay
President		Members of IQAC and College Staff
Ms. Gangubai Chothe	ADVISORS	
Secretary	Mr. Pandharinath Ugle	
Mr. Vitthalrao Fartade	Dr. Chandrakant Joshi	
	CA. Nitin Totala	

Guiding principles of perspective plan 2012-13 to 2021-22

While preparing the present perspective plan, the IQAC has considered following main objectives:

1. NAAC-the observer of quality bench marking in higher education
2. The vision of our parent body
3. Vision and Mission of college.
4. Policy of the College regarding quality

These above mentioned principles are the guiding force in formulating the perspective plan of our institution

Core Values of NAAC:

1. Quest for Excellence
2. Inculcating human Values among students
3. Contribution in educational Development of Nation
4. Inculcating competitive spirit among Students
5. Promotion of information and Technology

Motto of our institution:

‘Knowledge imparts supremacy to human beings’

Vision and Mission Statement of Our College

- ‘Transformation of Society through Higher Education’

Mission:

- To promote sense of self-respect and dignity among weaker section of society
- To inculcate moral and social values which promote Liberty, Equality, fraternity, Social Justice, Humanity and Patriotism among students.
- To Provide quality education to socially and economically backward Classes
- Educational and cultural development of rural students
- To facilitate employment generation by imparting technical and professional education

Aims and Objectives of Perspective Plan

The vision document is an outcome of commitment, dedication and hard work of concerted team efforts. Considering the background of our college as an institution providing quality education in one of the most educationally and financially backward areas, following aims and objectives are identified by the IQAC of perspective plan.

1. To institute a quality system embedded with a planned and result oriented action
2. To create conducive academic and research ambience for students and faculty e with ethics, discipline and commitment.
3. To create human beings

4. To assist in employment generation
5. To emerge a model college in rural areas

This perspective plan has identified the following objectives over the next 10 years:

1. To strive for good academic performance
2. To provide quality teaching learning

1. To provide conducive ambience for research and learning
2. Ensure transparency and credibility in students' evaluation;
3. To develop sound and working student support mechanism
4. To work for all round development of students
5. To encourage research culture among faculty and students.
6. To generate students employability
7. To develop students entrepreneurship
8. To provide efficient administration

Perspective plan 2012-13 to 2021-22

1. Curricular Aspects

1. Overall perspective of Curricular Planning and Implementation

- Well qualified teachers to be appointed by following the guidelines laid down by Government, UGC and the affiliating university
- To promote professionalism and work culture among staff
- To conduct regular financial and green audit of the institution for financial transparency
- to strengthen the existing programmes
- to introduce certificate courses
- to encourage faculty participation in curriculum design
- Encourage faculty in conference and seminar presentations
- To collect feedback of students parents and alumni and make assessment of it.

II. Teaching Learning and evaluation process

1. Transparent Admission Process

1. more transparent admission process, admissions

Admission notice is displayed on college notice board

1. Monitoring of Teaching-learning Process

- The Students are evaluated on the basis of their performance in tests, quizzes and university semester examinations. The faculty prepares teaching plan.
- To introduce more Student centric teaching methods

2. Introduction of job oriented Programmes

To enhance employability among students college wants to introduce job oriented certificate and diploma courses.

1. Attendance regularity of students

1. College follows university norms regarding student attendance by taking daily attendance and maintaining attendance register by the concerned faculty. The college provides attendance report of their wards to the parents and parents are also communicated in case of students whose attendance is less than 75%.

2. more home visits to enhance students attendance

3. Felicitations

Best student and faculty are felicitated for their performance in curricular, co-curricular, extra curricular activities and this practice will be continued in future

1. Policies to cater to diverse academic needs of students

- More remedial classes for slow as well as advanced learner.

Lectures and talks

College will organise lectures and talks of eminent persons from different fields to motivate students.

Assessment and evaluation

The college will conduct internal evaluation by conducting tests internal examination and projects, and external evaluation by university semester examinations.

Encouragement to Students

- All the departments will be encouraged to conduct the activities in line with their subject expertise.
- Students will be encouraged for participation in curricular, extra curricular and co-curricular activities.

1. Access to Information

- More students support services and activities using notice board, college website and verbal communication of faculty.

1. Discipline in Teaching-Learning Process

Academic Calendar

College provides prospectus with admission form and it is printed and updated every year which provides information about academic, co-curricular and extra-curricular activities during the academic year.

Academic Work Allocation

- The academic work allocation is done in systematic way and it is finalized meeting. The workload is distributed according to the guidelines.
- Various committees are formed to the implementation of the work.

1. Use of ICT in Teaching

- The faculty will be promoted for use of more ICT in teaching learning

1. Motivation for Research

- Travelling allowances and seed money to attend conferences to all faculty will be provided by the college.

1. Strengthening of Innovations in Teachers' Quality

Appointment of Qualified Teachers: The College will appoint qualified teachers as per UGC norms and also avail services of temporary faculty

Seminars / Workshops / Faculty Development Programmes

- College will organize more Seminars, Workshops and conferences
- Deputation of faculty to Seminars / Workshops / Faculty Development

Feedback system for Evaluation of Teachers by Students

- The college will strengthen the feedback mechanism
- The employer feedback will be taken in future

Self-Appraisal of Teachers

IQAC assist the teachers in improving their API

Introduction of Innovations in Evaluation Process

- College will conduct more tests and give assignments
- The college will strengthen remedial classes mechanism
- Use of technology in teaching learning will be promoted

III. Research Consultancy and Extension

The college firmly believes that research is the need of hour it will work hard to provide fertile research ambience to the faculty and students.

Research

1. IQAC and the college Research Cell will strive to promote and encourage research
2. The college will encourage faculty for research grants from funding agencies.
3. The college will organize more workshops, seminars and conferences
4. The college will provide infrastructure for research.
5. The college will appreciate and recognize the faculty for their research.

Consultancy

- The college will explore options for consultancy services.

Extension

1. The college will strengthen NSS units.
2. More Community oriented programmes will be organized.

IV. Infrastructure and Learning Resources:

The following points are taken into consideration while preparing the Perspective Plan regarding Infrastructure and Learning Resources

1. Improvement in quality of infrastructure.
2. Developing additional infrastructure and learning resources.
3. Optimum utilization of available infrastructure and learning resources.
4. Timely and proper maintenance of infrastructure and learning resources.

The following measure are part of developing infrastructure and Learning Resources -.

1. Introduction of more Computers.
2. Subscription of e resources in Library.
3. Spacious auditorium with audio visual facilities.
4. Class rooms with IT facilities
5. Departmental libraries, computers and internet facilities.
6. A good canteen
7. Common room for girls
8. Well-furnished and fully computerized Administrative Office.

VI. Governance Leadership and Management

1. Institutional Vision and Leadership

1. The college will develop a mechanism to communicate Vision and mission of the institution to all stake holders by displaying it in college premises
2. More Democratic and transparency is maintained in organizational structure will be maintained.

2. Strategy Development and Deployment

The college will make initiate following steps for effective functioning:

1. Accountability and Decentralization in administration.
2. Democratic functioning of college
3. Distribution of responsibilities according to capabilities.
4. Constitution of committees at the commencement of academic year.
5. Encouragement to staff and students in decision making, execution of plans.

1.

2.

3. Faculty and Staff Empowerment strategy

For effective Human Resource Management following steps shall be taken-

1. Timely recruitment by following rules and regulations
2. Encouraging Staff for Development Programmes,
3. Providing faculty FDP facility for doctoral research.
4. Providing schemes like PF, Pension and Gratuity Scheme.
5. To promote Team building initiatives and good interpersonal relations among staff.
6. To encourage work culture

1. Financial Management and resource mobilization

For effective Financial Management and to augment resources following steps will be taken-

1. Adequate budgetary allocation.
2. Financial autonomy for proper utilization of funds.
3. Effective internal control, compliance monitoring mechanism, periodic internal audit and timely statutory audit of the accounts.

Persistent efforts in sanctioning grants

VII. Innovations and Best Practices

1. Environment Consciousness

The following points are the constituents of the perspective plan regarding Environment Consciousness

1. To maintain neat and clean campus
2. Use of renewable energy sources
3. Conducting green audit.
4. Maintain eco-friendly campus
5. Introduction of rain water harvesting plan on a large scale

1. Innovations

2. The following points are the constituents of the perspective plan regarding Innovations

1. The college will encourage innovative practices in the field of teaching-learning strategies.

3) Best Practices:

The college will continue the Best practices of-

1. Morning assembly
2. Faculty felicitation
3. Students felicitation
4. Open library
5. Home visits
6. Nisarg Prem

The college will constantly monitor the best practices of other institutions and will try to pursue these

practices.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

I. Organizational structure of the institution

II. Functions of various bodies

III. Service rules

The college follows service rules provided by Maharashtra government, UGC and the affiliating university.

IV. Recruitment

- The institution strictly follows the rules and regulations laid down by the University Act, Maharashtra State Government and the affiliating university for the faculty and staff recruitment.
- Non-teaching staff members are selected as per regulation framed by the state government.
- The college follows transparency in recruitment
- The recruitment advertisement for the faculty is published in university news, national and regional newspapers.
- The applications of the candidates are scrutinized and the affiliating university appoints a selection committee which comprises of management members, principal, government nominee, Vice-Chancellor's nominee, two subject experts and head of the department of concerned subject.
- After scrutinizing the application forms, call letters are despatched to the candidates for interview.
- The most eligible candidates are selected and the list of selected candidates is displayed on college website.

V. Promotional policies

College follows rules and regulations regarding the promotion of the staff laid down by Government, UGC and the affiliating university

VI. Grievance redressal mechanism

The college has Grievances Redressal Cell under the chairmanship of Dr R K Pardeshi and other members are Dr S D Jadhav : Dr.R K Raut ,

Dr. B. S. Devkar, Ms S Natkar as Woman Representative and Mr G D Chothe: Office Representative and Student Representatives .Students and staff can complain and seek redressal of their complaints from this cell.

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	View Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The college has been striving to create green campus and environment awareness. Every year college plants saplings and takes due care of the saplings. College runs Clean Campus- Green Campus' programme throughout the year. Every year college organises environmental awareness programmes like Forest week, Vanamahotsav, World Earth day, Clean India Drive and most of the programmes are followed by the plantation by the guests. The department of Drama, Theater Study and Acting perform plays, street plays on environment issues. The NSS department organises rallies and lectures of eminent persons to enhance the awareness. The college not only is active in plantation but also conscious about waste management, it disposes of its biodegradable waste. Vermicomposting pits are used to make organic manure. College follows 'Plastic Free Zone' to bring down the usage of disposable plastic goods to the minimum, it follows innovative techniques like drip irrigation system, using water discharged from washrooms for watering plants, using eco-friendly phenyl for general cleaning purposes. It takes precautions to avoid spills or accidental releases of contaminated liquids in laboratories. It also has a proper mechanism for e waste management by discarding non-working computers, monitors and printers and scrap on a systematic basis and the useful parts of discarded waste are kept aside for future use. It conducts waste audit of college campus. The college organises plantation drives in the nearby villages. To acquaint students with the names of trees, the trees in the college campus have been labelled with their scientific and local names. Every year a tree census is carried out and green audit of the college campus is done through staff and students. Utmost care is taken while doing construction work. The college is conscious about the use of renewable energy, rain water harvesting is operational in the college and the

roof water of college is carried to tube well. The college campus is smoking free zone .The college has taken steps to maintain the landscape. College has developed two lush green lawns. As a result of these initiatives the college can boast of a green and natural ambience in the draught prone Marathwada region.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The quality and value of an institution depends upon the performance of its staff so to keep the staff free from insecurities college provides welfare schemes to the teaching as well as non teaching staff

I Group insurance scheme of LIC.

- College has insured all staff with Group insurance scheme of LIC.

II Gymnasium

- Gymnasium, sports facilities are provided to teaching as well as non teaching staff
- College designed various programmes for the staff such as Yoga, Stress Management, Computer Library, Skill Development and Personality Development. This year college organised Computer skills training programme for support staff .
- The college encourages non teaching staff to pursue further studies.
- The college motivates the staff members to participate in events organized by other Institutions.
- The non- teaching staff is encouraged for academic development by enhancing their participation in workshops and seminars.

III Check up camps

- College organises programmes like health check up camps for the staff
- Technical staff is encouraged to participate in various trainings for technical development under university programmes and such programmes have been attended by the support staff.
- Library staff is also sent on training as and when programs are announced.
- Priority of admissions of wards of non-teaching staff

IV Educational loan

- Educational loan for higher studies in deserving cases.
- Interest free advances are provided during emergency.

V Free admission

- Free admission for first child of employee

VI Assurance to loan

- College gives assurance to the loan disbursing agency on behalf of the employee for home, personal and educational loan.

VII Felicitation

- Felicitation of staff's meritorious students

VIII GPF scheme

- Government GPF scheme is applicable to the staff

IX Employment

- In the event of death of an employee, while in service his/her dependant will be considered for employment on compassionate grounds, depending upon the merit of the case, subject to eligibility of the individual concerned and the availability of vacant posts.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description

Document

Details of teachers provided with financial support to attend conferences, workshops etc. during the last five years

[View Document](#)

6.3.3 Average number of professional development / administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 32.59

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	09	13	06	11

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Our college has robust performance appraisal system which plays major role in evaluating and measuring staff achievements. It is used to review the performance of teaching and non-teaching and their strengths and weaknesses are identified so that the necessary improvement can be made. It is also used to set new goals and objectives for the staff. The college uses it to categorize the staff into performers and non-performers. The appraisal of teaching staff is done on the following three grounds.

I Teaching

II Research and Creative Activity

III Practice and Professional Service

I Teaching

Teaching includes classroom instruction, conducting laboratory work, and advising students about career opportunities in their field of study. There is importance attached to creating a learning environment that enhances student learning abilities and motivates student learning. The teaching and teachers performance is continuously monitored.

II Research and creative activity

Research and creative activity include the various forms of discovering and integrating knowledge, critical analyses. In the category of research and creative activity, the scholarship of discovery is critical because without new discoveries and insights, there would be little need for teaching and providing service to the community. Society has given colleges and universities the responsibility to search for and discover new knowledge for its own sake. The performance of the teachers in research activities is continuously appraised

III The practice and professional service

This focuses on solving the problems of society using the knowledge, expertise and professional judgment of the faculty, and it can include such things as public service, service to the college, application of knowledge, and practice.

The appraisal of the non teaching staff

The appraisal of the non teaching staff is done on their performance and punctuality. A review committee reviews their performance. In case performance is consistently unsatisfactory, based on the recommendation of the committee, the management takes appropriate action .

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The college accounts are audited at different levels viz., internal audit, and external audit. Internal audit is done by the Chartered Accountant, Nitin Totala and Associates Jalna. The internal audit is conducted on the basis of audit guidelines issued by the government and UGC regarding internal control procedures, systems and reporting. Annual audit reports are submitted to the management and the Joint Director Higher Education. External Audit is conducted by the government.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the

last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The major sources of institutional receipts or funding are Maharashtra Government, UGC, tuition fees from students and user fee of infrastructure .There is adequate budget to cover the day-to-day expenses. When new construction or large scale renovation is needed, the management contributes to the cause. The following bodies take care of effective and efficient use of available financial resources.

- Governing Body
- Finance Committee
- Purchase Committee
- Building committee
- Accounting and Audit Committee

Store and dead stock register is maintained in every department and college office, indicating the data regarding equipments, recurring and non recurring items. At the end of academic year necessary requirements of every department, library and office are asked for their requirements by the principal and adequate budget is allotted to each department as per availability of funds with the consent of governing body. The purchase committee purchases the required items and furniture. . Details of statement of accounts are sought from departments for the petty cash amounts. Internal auditor is appointed by management to check and verify the documents and records of the college twice in a year.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The primary focus of higher education in India is to promote research. In accordance with the growing need for the upgradation of the faculty and the students in higher education, enormous efforts are taken by the management of the college to ensure continuous professional growth on the part of teachers

Two practices

I Promotion of Research

The IQAC initiated this practice to inculcate research culture in the staff and the students. A research committee is constituted as per the recommendations of IQAC in the college which takes initiatives for all activities related to research. The committee encourages the faculty to pursue research work, for guideship, provide guidance to research scholars. The committee also motivates the faculty to apply for the major and minor research projects by providing guidelines and details regarding funding to develop communication with institutions, industries and also encourages students to take research projects. Faculty and the students are encouraged for research paper presentation in the national, international seminars, conferences, workshops, and to publish quality research articles and books. Faculty is sanctioned leaves under faculty improvement programme of UGC for their PhD works and seven faculty availed FIP in the last five years.

II Home Visits

As our college is situated in Jalna, one of the most educationally backward regions of India which stands seventh in most educationally backward districts of India by MHRD. To eradicate the problem of absenteeism, this practice is recommended by IQAC. The principal has constituted a committee and assigned this job to the experienced faculty. A group of teachers visit the homes of the frequent absent students' home on holidays. They try to find out the reasons from the parents about their wards' absentee and also try to explain the loss of their ward. After evaluating the situation at home, necessary help is provided to the students and their families in possible ways so that the student's attendance in the class is ensured. The teacher in charge of this group executes the plan by taking necessary measures. In this way the problem of absenteeism is brought down and there is remarkable improvement in attendance and result.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Review is one of the important components of teaching learning process; it has proven to be very effective in teaching learning.

I Review of teaching learning reforms

IQAC plays major role in the review and monitoring of the teaching learning process. It prepares an action plan for the year which includes the proposals to be initiated and implemented. The teaching learning is monitored by the concerned committees and all the head of the departments and senior faculty are members of these committees. Every year IQAC conducts an annual meeting to take review of the teaching

learning process, structures and methodologies of operations and learning outcomes. The academic calendar, a part of the college hand book, is prepared by HODs and Vice-Principals headed by the Principal and provided to all the teachers and students at the beginning of the academic year. The Action Plan is prepared. The result analysis and assessment of attainment of planned goals and the achievements of IQAC are discussed in the meeting. In every meeting of IQAC decisions and modifications are taken in the regular process. Staff meetings are organised periodically to review teaching and learning process.

II Implementation of teaching learning reforms

IQAC assists the committee which comprises of HODs and Vice-Principals headed by the Principal in preparation of academic calendar and it is provided to all teachers and students at the beginning of the academic year. IQAC prepares the action plan and followed in the academic calendar.

II IQAC has initiated following reforms in teaching learning

- Semesterwise annual teaching plan is collected from every faculty and monitored its thorough implementation in the academic year.
- At the end of every semester it collects syllabus completion report from the faculty and HODs and conveyed to the principal.
- Every department organise lectures of eminent persons from industry, academic and research institutions. Experts are invited from academics, organizations and industries for seminars and conferences related to the subjects.
- Remedial teaching is provided to the poor performers in the internal tests to help them get through the semester examination
- Student-centric learning is provided in the practical sessions and language laboratories.
- Experiential learning is ensured through individual or group projects, hands-on training, visit to courts, banks, and libraries.
- Creativity of the students is kindled through the presentation of a poem, a prose lesson, a short story in the form of a skit.
- Collection of paper clippings and display on the department notice boards, program writing, computer assisted learning and preparation of models, charts and posters are followed
- Group discussions, debates and panel discussions are organised
- ICT based learning is promoted.
- Interest in research is inculcated through paper presentation and publication.
- The use of technology in classroom has made teaching and learning innovative.
- ICT enabled teaching is practiced by the faculty of all departments.
- Streamlining of time tables of closely related disciplines of the faculty, so as to enable common classes by senior faculty available on the campus

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 6.6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
07	06	08	07	05

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Annual reports of institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

Initiatives taken as per NAAC peer team recommendations

- As per the NAAC peer team recommendations no. I, II, the college organised various sessions, programmes, lectures of eminent persons from health, entertainment, law and agriculture for interaction. College has signed MOUs with industries.
- As per recommendations no. III and IV the college has created an excellent, conducive research environment by encouraging faculty for research. In the last five years fourteen faculty members participated in refresher course, ten in orientation and thirteen in short term courses. The faculty participated in four hundred and forty eight national, international, seminars, workshops and conferences in the last five years and eight research projects have been sanctioned. The faculty makes ample use of technology like internet, computer, smart board, e resources in teaching-learning.
- As per recommendations no V college encourages faculty for more use of new technology in teaching-learning.
- As per recommendations no VI the college appointed five new faculty and now the college has thirty two permanent faculty. College introduced welfare schemes like free admission for employee's first child, felicitation of staff's meritorious students and assurance to the loan disbursing agency on behalf of the employee for home, and educational loan. Full waiver of the hostel fee for girls. College provides free of cost English Language and Communication classes and Basic IT Skill classes, Yoga instructor and coach are available for sports.
- As per recommendations no VII the college has introduced two PG courses i.e. MA Marathi and M COM, and vocational courses like BVOC Horticulture, Theater study and Acting, Certificate Courses like certificate course in English Communication and Computer Application and value added courses.
- As per recommendations no VIII Drop out ratio has been brought down.
- As per recommendations no X In the last five years two thousand five hundred and seventy four titles have been added to library, the computer lab has added forty new computers with LAN. Computers are provided to some departments. Computerization of office and library is done, whole campus comes under WIFI connectivity and internet access is provided to students and faculty and membership of INFLIBNET is in the pipeline
- XI In the last five years department of sports organised intercollegiate Kabbaddi competition and cross country competitions in which fifty four teams, and two hundred forty two students respectively participated in these events. Introduction of NCC is in pipeline. The college has robust mechanism for student support services, it organised health, eye, haemoglobin check up, and blood donation camps. The college has constituted Grievance Redressal Cell and a Placement Cell which provide guidance regarding employability.
- Introduction of NCC is in pipeline
- As per recommendations no XIII, XIV, XV college has active Alumni and Parents' association which organise programmes and provide valuable feedback about teaching and learning.
- As per recommendations no XVI the college collects feedback from all the stake-holders like students, parents, alumni about teaching and learning.
- As per recommendations no XVII college organises professional development programs like personality development, training sessions and orientation programmes for faculty and staff

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 50

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	10	10	10	10

File Description

Document

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

- 1. Safety and Security**
- 2. Counselling**
- 3. Common Room**

Response:

Our college believes that gender equality is achieved when women and men enjoy the same rights and opportunities across all sections of society, The college gender equality team in association with NSS and Lifelong Learning and Extension co-ordinates gender equality (GE) initiatives in the college. Staff and students participate in these activities. The following initiatives are taken to enhance gender sensitivity, safety and social security.

I Lectures of Eminent Persons

Lectures and programmes on gender sensitization are organised and students participation is encouraged. On the occasion of birth anniversaries of Savitribai Phule, Jijabai and Ramabai Ambedkar's lectures are organised

II Self Defence training

Self defence training sessions are organised to train girl students for self defence

III Street play

Department of drama performed street play 'Jagar Janivancha' on discrimination against girl child was organised.

College organised functions like tying rakhis to college students and staff on Rakshabandhan.

IV Poster exhibition

The college organised poster exhibition in which posters on themes of gender discrimination, empowerment, falling sex ratio, sexual harassment, women's participation in politics, women and work, and violence against women. Many of the posters have been prepared by students.

V Rallies

Every year rallies are organised on violence against women, anti-foeticide, road safety, literacy, superstition eradication, Beti Bachao and Beti Padhao, water management and dowry etc.

VI Gender equity initiatives

a. Woman Grievance Cell

It is set up to address and redress the complaints of girl students. It looks into the matter at the earliest, as well as strict action by punishing the guilty.

b. CCTV

The college campus is under CCTV surveillance and zero tolerance is followed in cases of harassment of girls. No chauvinistic comments of any kind are tolerated.

The college also ensures strict punishment for the offenders

c. Leadership roles given to both genders

The college believes that a great way to promote gender equality is to grant leadership roles to the girls who are truly deserving of it.

d. Students are defined by their individuality

Students are oriented to look beyond the exterior of the individual and gauge the person base on their capabilities but not on the basis of their gender. They are thought to look beyond.

e. Girls are encouraged to come forward and speak their mind.

The college organises quiz and debate competitions and after morning assembly girl students are asked to speak for five minutes

f. One girl is nominated on student council

g. Integrating a mix of boys and girls in projects.

The college integrates a mix of boys and girls within small group projects. The projects are purely academic. By working together, girls and boys can better understand the nuance of individual behaviors .Projects are created to explore concepts in and around gender and cultural equity, or to do work in select spaces and communities to nurture the growth of healthy human interdependence.

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 20

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 02

7.1.3.2 Total annual power requirement (in KWH)

Response: 10

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 58.76

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 4234

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 7205

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**

- **E-waste management**

Response:

The college takes following measures in liquid, solid and e-waste management.

I Solid Waste Management

'Plastic Free Zone Campaign' is organised and has brought down the usage of disposable plastic goods to the minimum in the college. The college disposes of its biodegradable waste. Vermicomposting pit is used to make organic manure. The fallen leaves are collected and decomposed them in a pit for manure. Dustbins have been placed at various places in the college for collecting waste paper. In total, there are ten dustbins in the college.

II Liquid Waste Management:

Liquid wastes are the liquid part of the waste material. The liquid waste of washrooms is discharged in a proper way and also used in watering the plants. The college uses eco-friendly phenyl for general cleaning purposes. Precautions are taken to avoid spills or accidental releases of contained liquids in laboratories.

III E-Waste management: The college collects non-working computers, monitors and printers on a systematic basis. The useful parts of these discarded wastes are kept aside for future use.

The college also conduct waste audit of its campus

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Our college is sensitive to the judicious use of natural resources, and believes that sustainability is possible with planning. Our college has taken steps to deal with water shortage because our college comes in the draught prone and water scarcity area i.e. Marathwada,our college works hard to save every drop of rainwater. We have installed rainwater harvesting system in our campus. As a part of this programme the college installed rainwater harvesting project. The project consists of two harvesting pits in the campus. The water of the ground and the terrace of the building is collected and is channeled through pipes to the tubewell. It also helps in recharging the groundwater level. Since the college well is much below the road level, water level rises in rainy season. Frugal use of water has ensured constant supply of water for the stakeholders in the college.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**

c) Pedestrian friendly roads

- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Our college has taken many initiatives for the eco friendly campus. Use of plastic water bottles are discouraged instead use of reusable bottles are promoted. The college insists faculty to prepare notes, assignments electronically by using laptop and computer instead of using paper notebooks, use of reusable bags to carry other classroom items and supplies..All the leaves and food waste is stored in a pit and used it as manure for the campus trees .Dustbins are kept and regularly cleaned.CFL and LED bulbs are used to save electricity. Staff and students are instructed to put off lights and devices when they are not in use and are switched off when they leave the room and unplug the devices when they are finished. The college has a vigorous Eco Club which organises regular environmental awareness drives and campaigns and engages the college community towards environmental protection. The college emphasizes on the necessity of keeping the campus pollution-free and making the surroundings completely clean.

The green cover of the college is valued, protected and nurtured. The staff and students play major role in maintaining the green cover and the trees and plants in the college. All the trees of the college campus have been labelled with their scientific and local names to create awareness among the College community. Every year we conduct tree census. The college campus has a large number of green and shady trees, 2/3 area of college is under trees. Trees are planted on the two sides of the college entry pathway.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 1

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
4.60	4.36	0.69	00	0.10

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document
Green audit report	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 19

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	04	05	03	04

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 33

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	07	08	05	07

File Description	Document
Details of initiatives taken to engage with local community during the last five years	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 85

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

As a mark of respect and to inculcate the values like patriotism, dedication and hard work among students and to remember who sacrificed their lives for us, the college celebrates the birth and death anniversaries of India's freedom fighters, revolutionaries and great leaders. Remembering them is the least we can do for their great service to the nation. We celebrate birth anniversaries of Mahatma Gandhi, Pandit Nehru, Sardar Patel, Mahatma Phule, Vinoba Bhave, Savitribai Phule, Jijamata, Dr. Babasaheb Ambedkar, Rajarshi Shahu Maharaj, Shivaji Maharaj, Ramabai Ambedkar, Dr. APJ Abdul Kalam, Swami Vivekanand, Lokmanya Tilak, Shaheed Bhagat Singh, Subhash Chandra Bose, Mother Teresa, Lal Bahadur Shastri and also observe death anniversaries of these luminaries. Gandhi Jayanti is celebrated to encourage students to adopt his ways of life and principles of empathy, humbleness, honesty, sincerity, attitude to reach the final goal, to pay tribute to the symbol of peace, truth and non-violence and a great preacher of non-violence who throughout his life strictly followed the path of Satyagraha and Non-Violence. Shaheed Bhagatsing's birth anniversary is celebrated to pay tribute to the India's beloved martyred son who sacrificed his life for freedom of motherland at the age of twenty three, to inculcate spirit of patriotism, dedication, valour, passion and exemplary courage among students. The Ambedkar Jayanti is celebrated to pay tribute to the great crusader of equality and social justice who spent all his life for the upliftment of

downtrodden and weaker section of society and to inculcate values like justice, equality and freedom among students. Mahatma Phule's jayanti is celebrated to pay tribute to the man who voiced against the evils of caste system and its ill effects, who worked to create an equal and harmonious society where the role of education is pivotal and to acquaint students with the role of education in emancipation and development of human beings. Savitribai Phule Jayanti is celebrated to pay our tribute to the revolutionary lady who worked for woman education and enhance awareness regarding gender equity and importance of woman education. On the occasion of birth and death anniversaries of the great leaders various programmes are organised. Experts from various fields are invited to deliver lectures. On the occasion of Birth and death anniversaries rallies are also organised. Essay writing, debate and elocution competitions are organised and the best performers are duly rewarded.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

I Financial Transparency

The college is government aided institution, committed to providing information including financial reports to the public. Transparency and accountability are priorities for the college administration, The college follows transparency about the funds it collects and uses. The college believes that it is accountable to students, donors, and alumni. The college follows financial transparency in letter and spirit. The college prospectus provides information about different fees. The college asks each department about its requirements and the demands are discussed in the meetings of governing body. All purchases are made through the purchase committee duly following the guidelines and all the records are carefully maintained. The college conducts its internal as well as external audit through the chartered accountant and the audit papers are submitted to the government on demand. The college maintains check registers and check register reports are also stored in a proper manner.

II Academic Transparency

The college believes that the stakeholders have a right to know what is being taught and presented in the college. The college provides information about curricular, co curricular, extracurricular and day-to-day activities to the stakeholders. The faculty prepares academic calendar and the activities are organised in accordance with the academic calendar. The academic calendar is displayed on the notice boards. The results of students are displayed on the college notice boards, the answer books of the students are provided on their demand. Assessment methods are also explained to the students. The college encourages conversation among teachers and students about teaching learning.

III Administrative Transparency

The college encourages participations of stakeholders in decision making bodies. Academic staff,

support staff and students are appointed on different bodies and decisions are taken after discussion. The college has displayed information regarding the college administration, committees and management on the college website. The detailed information about its teaching, nonteaching staff is also displayed on the website. The functioning of college is done into a democratic way. The policies are discussed in the meetings and decisions are taken with majority. The college appreciates the input from stakeholders. The meetings are conducted on regular basis and every member's opinions and views are taken into account, its minutes are prepared.

IV Auxiliary Transparency

Auxiliary Services can be considered the support services the campus relies on when it needs to function day to day; we have a special committee to procure auxiliary services .there is complete transparency in the auxiliary services and the record of day to day procurement is carefully maintained and included in the annual budget.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Practice- I

I Title: Nisarg Prem

II Objectives of the Practice

Following are the objectives of the practice

- To orient students about the importance of nature in the life of human being
- To encourage an organic connection of students with nature
- To familiarise students about the ill effects of environmental pollution and degradation To inculcate value of bio-diversity among students
- To acquaint students with flora and fauna
- To create awareness about the importance of nature in human life
- To promote love of nature among students
- To encourage students for taking voluntary initiatives for environment conservation
- To enhance community participation in environment protection

III Context

The world is on the verge of extinction because of the hazardous changes in environment, and these changes are taking place under the name of development .The love and quest of material development has blinded the human beings about the dangers of environment degradation. The reckless use of natural resource have ended some valuable natural resources. The forest cover of the world is diminishing and a day will come when this beautiful planet will not be a home for us. Despite the ugly picture of this world ,

love of nature among human beings is embedded for centuries, Nisarg prerm points towards a civilisation that valued the environment, the cosmic system and all its inhabitants. The college encourages an organic connection of students with the environment that surrounds us. The college strives to create environmental consciousness among students, community for peace and harmony. This practice has initiated in this context.

IV Practice

The green cover of the college is valued, protected and nurtured. The staff, students contribute in maintaining the trees and plants in the college. Students are encouraged to grow plants and trees and also try to enhance their awareness, consciousness and knowledge about nature and environment. The practices like organic farming, waste management, caring for flora and fauna, water and energy management. *sanitary and hygiene* campaigns, use of renewable energy and judicious use of water resources are initiated with the help of students participation and outreach programmes extending to neighborhood schools and villages are also organised wherein students and staff performs various activities like plantation, voluntary work, cleanliness drive. The bonding between the college and the environment is not only manifest in activities and tasks undertaken by the college, but aims further to be internalized as a mode of being. It is a five year long programme to encourage the awareness and practices of sustainable development within a holistic vision of the environment and its relation to society. It further aims to inculcate value of bio-diversity, and develop infrastructure which factors in environmental considerations. The college and its NSS, Lifelong Learning and Extension, Drama departments organise programmes and conduct various activities like lectures of eminent social eworkers and environment activists, Folklore, songs, stories and street plays to enhance the love of nature among students as well as in the community about environmental issues. With this practice the college works hard to create appreciation of students for the beauty of nature and our indifference to its destruction. This practice helps in enhancing the emotional attachment of students to the natural world and also familiarize with the emotional impact of environmental deterioration and students are taught to strengthen their bond with the great gift of nature.

.V Evidence of Success

A Nisarg Prem club was established to achieve the above goals. It conducts plantation, maintenance of trees, voluntary work for water management, energy conservation, leaf composting and organizes lectures on environment protection and conservation of experts and environment activists. The club administers an oath to students for their commitment for environment protection. The college has planted hundreds of trees with student, staff and community participation. The club in association with NSS, Lifelong Learning and Extension, Drama departments takes initiatives like rallies poster presentations on the importance of environment conservation, plantation drives and lectures of experts. The green campus of the college itself is the testimony of the success of this practice.

Problems Encountered and Resources Required

Though this practice is initiated with a noble purpose of creating love and a sense of commitment about nature and environment among students but it the college has faced following problems while implementing this practice.

- Lack of support from the locals

- Inadequate funds from government
- Apathy towards environment issues

VII Notes: This practice played major role in developing love of nature among students.

Practice II

I Title: Morning Assembly

II Objectives of the Practice

- To inculcate spirit of patriotism
- To understand our culture and civilization
- To remind student of our shared history and values.
- To create communal harmony
- To show pride in our country.
- To make its citizen proud and aware of its rich heritage
- Respect our tradition, symbols of our country, symbols of freedom.
- To honour those who died protecting our motherland
- To show gesture of respect to our motherland.
- To inculcate human values among students
- To develop discipline among students.
- To develop sense of togetherness
- To develop confidence among students

III Context

Inculcation of spirit of patriotism and discipline among students have initiated this practice. The college wants to create a sense of unity among its students, help them to understand the culture, and ignite nationalism, to give the underlying message of Jana Gana Mana I.e. pluralism to students. This practice aims is to create harmony among students. The purpose of this practice is to underline the importance of India as a diverse nation to signify that despite differences in culture, traditions, religion and languages, India is united under one flag. This practice reminds students that there we are one which develops and enriches our patriotism. It nourishes and stimulates patriotism by the solemn singing together of this hymn of our race. The use of particular words and music formally to express the patriotic creed of a country as a comparatively modern ceremonial.

IV The Practice

The college has initiated to acquaint students with the sacrifices of the freedom fighters and to develop a sense of brotherhood, togetherness, unity, and fraternity

The college believes that development of our motherland is subject to the feeling of patriotism and love for fellow citizens. This practice played major role in developing punctuality among students because attendance is compulsory .All the students stand in the college ground for morning assembly. The national anthem is followed by a short speech by faculty and students, news reading, principal announcements and directives.

V Evidence of success

Every day in the morning at 11.30 there is morning assembly in the college. Students with a group of trained students on the stage and staff sing national anthem. After national anthem a short speech on motivation, human values, education, current issues of national and international importance and environment etc. is given wherein students are encouraged to present their thoughts and views and faculty also deliver short speech in case of student hesitation. The faculty motivates every students for their attendance in morning assembly by making it compulsory.

VI Problems encountered and resources required

- As the college comes in the rural and draught prone area, most of the students come from a humble financial background. They come from the adjoining villages and they don't afford their own conveyance. They come by state run buses and private vehicles and inadequacy of the numbers and frequency of these transportation means they don't come in time and college doesn't have adequate funds to provide its transportation facility.
- The condition of roads don't allow them to attend the morning assembly in time
- Initial hesitation of the students for participation in the short speech and stage fear
- More funds for transportation
- Sound system

VII Notes

- This practice helped in developing punctuality among students
- It provided stage to present themselves before audience through speeches.
- Developed stage courage among students

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The most important aspect of the mission of our college is educational and cultural development of rural students and to facilitate employment generation by imparting vocational education. The most important and foremost concern of our institute is to provide quality education to rural students because Jalna is one of the most educationally backward districts of India .Our college is the first college in the Ghansawangi taluka. Most of the students are from adjoining villages and from humble financial background. The college has succeeded in providing education to the students from rural areas. Starting from a humble strength of students, now it provides education opportunities to more than two thousand students. The college has started postgraduate programmes like MA Marathi and MCOM. The college has well qualified

faculty committed for all round development of students .College has started vocational courses like B.Voc Horticulture and Theatre study and Acting for employment generation in the rural area. The college has provided a poly house which work as a laboratory for the students and the farmers. The well equipped science laboratories can compete to their urban counterparts and science students can do experiments and demonstrations in it. The resource rich library provides every essential reading material and conducive atmosphere for the academic development of students. The college organizes various programs on gender equity, poverty alleviation and health etc. Its department of NSS and Lifelong Learning and Extension organize various programs like cleanliness drives, plantation and literacy etc.. NSS organises rallies and conducts camps to create awareness about social responsibility, work culture and patriotism etc. among students. The college offers certificate courses like Certificate Course in English Communication and Computer Application to enhance English communication skills so that students from the rural can compete with the students of urban area. In today's world of information and technology, our students will be able to access technology, so the college has introduced computer application programme to increase computer literacy and the college levies zero fees for the courses. The college also accepts structured mode of payment for admission fees to the financially weaker students and it also provides free accommodation to girl students in our ladies hostel. The college also HAS a Competitive Examination Cell which provides valuable guidance to competitive examination aspirants. The college has active placement cell which organises sessions, workshops and mock interviews etc. The college has signed MOUS with industry partners to provide hands on training to the students. The department of sports organise sports events to encourage student participation in sports. The college has a modern gymnasium which is helpful for maintaining good health. The college organizes health, blood, haemoglobin, eye check-up camps for students, staff and locals. The college plays crucial role in educational development of rural students. The college believes that the education is the only panacea for all the problems. So providing education which can inculcate values , provide employability and sustenance is the utmost priority of our college.

5. CONCLUSION

Additional Information :

Our college is the first and best education institute in Ghansawangi taluka so there is tremendous inflow of student admissions as a result of it existing staff is overburdened to provide quality teaching ;so we need government permission to fill the vacant posts.

Concluding Remarks :

The college is situated in one of the most educationally backward districts of India, from the last twenty years it is striving for educational development of students. The institute and its supportive staff try to take the flame of education in every household of this poverty stricken and draught prone area of a population of just six thousand where literacy and especially female GER is below national average.